

Naming/Dedication of School Buildings

Naming or renaming school buildings is a matter deserving the thoughtful attention of the School Board. In doing so the School Board must gain input from the community, staff, and students.

The Superintendent will establish a procedure whereby the wishes of the community, students, and staff may be made known to the School Board whenever a new building is to be named or if the name of a school is to be changed. The process for naming a new school will begin as soon as its construction has become a financial reality, the site has been selected, and the architect has been appointed. The School Board will make the final decision on the names for the district's schools.

In keeping with the practice of recognizing elected officials and others for their efforts and public service in providing new and/or improved facilities, the School Board will have plaques installed on new construction and major remodeling projects giving the following information as of the time of acceptance of the project bids as reflected in the school board minutes:

1. Name of the school building;
2. Board approved construction date;
3. Names of the School Board members at the time of the awarding of bids, thusly:
 - a. President
 - b. Vice-President
 - c. Other members (in alphabetical order)
4. Names of Superintendent, Assistant Superintendents, Business Manager, Director of Facilities and Transportation, and Principal;
5. Name of Architect; and
6. Name of Contractor(s).

The Superintendent will receive suggestions for dedication or naming of a portion of a school from the building administrator of the school involved. The Superintendent will approve such naming if the person involved, living or deceased, has made an outstanding contribution to the school, school system, or community. The group or school making the request must agree to provide appropriate recognition, such as a plaque, portrait, or marker for the area. The Board will be informed of the request and of the superintendent's decision prior to the dedication ceremony.