

### **Student Conduct on School Transportation**

Students using district transportation are required to abide by the following conduct and operational rules:

1. The bus drivers and bus monitors are in charge of the bus from the time a student enters the bus until they are deposited at school or at the stop nearest their home.
2. Students are expected to be courteous to bus drivers, bus monitors, chaperones, and fellow student riders.
3. All student riders shall remain seated in their assigned seats at all times; at NO time may a student change seats when the bus is in motion or without the bus driver or monitor's permission.
4. Student riders must not, under any circumstances, put their heads, arms, or legs out of the windows, and windows must not be lowered below the mark indicated on the bus.
5. Student riders will be held responsible for any and all damage to the bus caused by them.
6. Refusal to follow a reasonable directive from authorized school personnel will be considered insubordination and may result in immediate suspension of riding privileges. This includes, but is not limited to, swearing and use of obscene language or gestures.
7. Smoking, striking matches, or lighting cigarette lighters is not permitted on the bus.
8. The school bus is an extension of the school, and all school rules and regulations that pertain to student conduct in the schools are applicable to student conduct on a school bus.
9. Any form of harassment directed toward other students, the driver, or monitor is forbidden.
10. Cell phone use by students on the school bus shall follow Bismarck Public School's policy on student technology use.

If a student creates a safety hazard or causes a discipline problem, the following steps will be taken:

**1st Offense:** Student rider will be given a verbal warning by the driver. Driver MUST document this 1st offense to start the process.

**2nd Offense:** Principal and parent/guardian will be notified that student's behavior is not appropriate. The Principal or designee visits with the student.

**3rd Offense:** A conference will be held with the student, parent/guardian, principal or designee, and transportation representative. If a meeting is not held within one week of date of third offense, rider will be suspended for three days.

**Subsequent Offenses:**

**4th Offense:** Student rider will be suspended from bus service for two weeks.

**5th Offense:** Student rider will be suspended from bus service for the remainder of the year.

Administration reserves the right to initiate any level of disciplinary action based on severity of student rider offense.

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Complementary Documents

- FF, Student Conduct, Discipline, and Corporal Punishment Prohibition
- FFA, Student Alcohol and Other Drug Use/Abuse
- FFD, Weapons on School Property
- FFI, Student Responsible Use