

## **BPS Elementary Hybrid Model of Instruction (Level 3 Yellow)**

The hybrid model of instruction has specific protocols and procedures for staff and students. Two days will be face-to-face in school, and three days will be completed at-home via online learning.

Please note the following information as it relates to a typical week for elementary school students.

1. Students whose last name begins with the letter A-K will attend school face-to-face on A days; Students whose last name begins with the letter L-Z will attend school face-to-face on B days.
2. Teachers will be engaged with face-to-face learners on A/B days; Students at home will participate asynchronously (on your own time) in the online learning environment.
3. On C Days, which are noted on the BPS Calendar and mostly on Fridays, all students will attend a synchronous (live online) two-hour virtual learning session led by their classroom teacher. This is the only live session for students during their at-home learning time each week. The time for the two-hour online session will be determined by school and communicated with families.
4. Learning will be advanced every day, whether learning is face-to-face or online. It is essential that every student participate daily by engaging in the online learning environment when not in school.
5. Attendance will be taken daily Monday-Friday. On face-to-face days, attendance will be taken as normal with a.m. and p.m. attendance. On at-home days, students who do not log into their Google Classroom (do not engage in online learning) will be marked absent for the full day.
6. Students who are ill and unable to participate in learning will be marked absent and it will be noted in attendance logs that the child was absent due to illness. Parents must communicate by calling the school.
7. Students who are ill or absent from school on a face-to-face day may have the ability to engage in some learning via the online learning environment. Parents should communicate with the teacher about any learning activities that may need to be made up.

### **Parent Expectations:**

- Provide internet access for your child to access the online learning platform. Contact the school if you need assistance with getting internet access at home.
- Provide a quiet study space for your child at home and establish daily routines for school work.
- Ensure your child engages daily in online learning activities on their at-home A/B days, can be done asynchronously (on your own time) but should be completed the same school day.
- Ensure your child attends the virtual learning session on C days synchronously (live online with the teacher).
- Contact school office if your child is ill and cannot participate in learning that day (face-to-face or online).

### **Student Expectations:**

- Follow technology responsible use expectations at all times.
- Participate in learning activities via the online learning environment (Google Classroom) when not face-to-face.
- The following are some examples a teacher might use for taking daily attendance:
  - Evidence of students logging into the Google classroom and watching instructional videos, completing assignments or activities (Dreambox, Second Step, etc.).
  - Students completing pencil/paper assignments or assigned reading given by the teacher; Assignments would be returned on the next face-to-face day and attendance will be adjusted accordingly.
  - Students accessing online supports or check-ins offered by their school team - students may be scheduled to receive online supports on their at-home days.
- Students should be aware they will be assessed during face-to-face instruction.

### **Teacher Expectations:**

- Take attendance daily for all students.
- Engage with students during regular work hours.
- Follow common district pacing guides for grade level instruction and assessment.
- Provide face-to-face instruction and manage the online Google Classroom so students can advance their learning; check progress of the online learning activities daily.
- Ensure assessment of learning outcomes is aligned with face-to-face instruction.