

GRADUATION INSTRUCTIONS

To: All LHS Graduating Seniors

From: Thomas Schmidt, Principal

Subject: Graduation-Sunday, May 28, 2023, 7:00 PM

TIME: At 6:15 p.m. on Sunday, May 28, 2023, all graduating seniors will report to the Bismarck Event Center. Seniors will enter through Door E42 (the Exhibit Hall entrance) and will line up alphabetically in the hallway between the Exhibit Hall and the arena. Teachers will be in the hallways to assist with the lineup.

Prior to the ceremony, no non-graduating students, parents, or photographers are allowed in the area where graduates are lining up or in the area where they will be seated.

GRADUATION CEREMONY: Generally, there are three primary reasons one could be excluded from participating in the formal graduation ceremony. The first way is through lack of academic success. Obviously, if a student does not fulfill the minimum academic requirements, the student will fall short of earning the necessary credits for graduation. Secondly, if a student is found to have engaged in any sort of behavior that the administration deems unacceptable and/or inappropriate, the administration may also withhold participation in the graduation exercises. Finally, if any fees are unpaid (lunch money owed, chromebook bills, activity fees, etc.) students will not be allowed to walk through the graduation ceremony.

PROPER DRESS: Tassels are worn on the **right** side and remain there. No messages may appear on the mortarboard (cap) or gown. Walk straight. No gum chewing. No flowers are to be worn. Graduation is a formal occasion and “dress up” is required. Therefore, no inappropriately dressed graduate will be permitted in the processional. Take note: it may be warm, so suit coats or jackets under the gowns may be uncomfortable. **DO NOT UNZIP YOUR GOWN!**

LINE OF MARCH: Two marshals will lead the line of march. Processional music will set the marching pace. Graduates will enter the Civic Center Arena from the southeast and southwest entryways, will meet and proceed down the middle aisle, and will be directed by a marshal to their appropriate row. Upon entering the arena, *maintain an arm’s length distance between you and the senior before you.* Proceed down the row of chairs to the chair having your name on an index card on the seat of the chair. ***When the processional is complete, all seniors will remain standing while the National Anthem is sung.***

DIPLOMAS: The first rows will rise at a given signal and proceed to the right and left stage steps. *Students will remain at the top of the steps until their names are called.* When there are five seniors left at the bottom of the steps, the second row will stand and proceed to the stage steps. *Each senior will hand the index card to the announcer and wait for their name to be announced.* All rows will follow this procedure. When seniors’ names are announced, they will move across the stage to receive their diploma from a school board member. *Take it with your left hand,* leaving your right hand free to shake hands. After receiving your diploma, pause and look at the camera/photographer, then proceed down the center steps and occupy the same seat.

Remain standing until all seniors in the row have returned. There is no recessional for commencement. Diplomas can be picked up in the LHS office May 30-June 1 from 7:15-3 or June 2 from 7:15-12. If not picked up they will be mailed to your home address. If you are moving or believe we may have an incorrect address on file, please call 701-323-4850 to update the address.

SENIORS

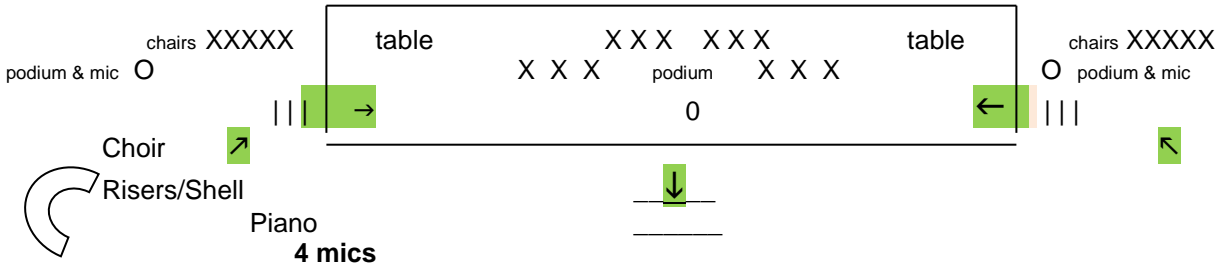
Can you please help us get the below message out to your guests? Thank you!

We need to clear out the Civic Center as quickly as possible, please refrain from taking pictures after the ceremony in the Civic Center.

Kyle Martin Photography will be at graduation taking professional pictures.



(NORTH - EVENT CENTER)



	Row	# of chairs	aisle	Row	# of chairs	
↖	Row 1 W	10 Val	← →	Row 1 E	10 Val	↗
	Row 2 W	10 Val		Row 2 E	10 Val	
	Row 3 W	10 Val		Row 3 E	10 Val	
	Row 4 W	3 Val 7 HD		Row 4 E	4 Val 6 HD	
	Row 5 W	10 HD		Row 5 E	10 HD	
	Row 6 W	9 HD		Row 6 E	9 HD	
	Row 7 W	10 HD	↑ ↑	Row 7 E	10 HD	
	Row 8 W	3 HD 7 Grad		Row 8 E	2 HD 8 Grad	
	Row 9 W	10 Grad		Row 9 E	10 Grad	
	Row 10 W	10 Grad		Row 10 E	10 Grad	
	Row 11 W	10 Grad	↑ ↑	Row 11 E	10 Grad	
	Row 12 W	10 Grad		Row 12 E	10 Grad	
	Row 13 W	10 Grad		Row 13 E	10 Grad	
	Row 14 W	10 Grad		Row 14 E	10 Grad	
	Row 15 W	10 Grad		Row 15 E	10 Grad	
	Row 16 W	10 Grad		Row 16 E	10 Grad	
	Row 17 W	5 Grad		Row 17 E	4 Grad	
	Row 18 W	Staff		Row 18 E	Staff	
	Row 19 W	Staff		Row 19 E	Staff	
	Row 20 W	Staff		Row 20 E	Staff	

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Orchestra - 33 chairs Band - 50 chairs + 6 mics

(SOUTH - EVENT CENTER)

Bismarck Event Center Parking Map

