



RELEASE OF INFORMATION
Bismarck Public Schools
806 N. Washington, Bismarck, ND 58501

I hereby authorize the **mutual exchange** of information regarding:

Student: _____ DOB: _____

Address: _____ Date: _____

This information will be shared between Bismarck Public Schools (BPS) and:

(Person or Agency)

(Address)

A. The following information is REQUESTED by Bismarck Public Schools:

___ *Evaluations/Assessments: Please Specify-

___ *Student Education Records: Please Specify-

___ *Medical Reports: Please Specify-

___ *Other: Please Specify-

***Notice:** Unless otherwise noted, this information will be used for educational planning purposes and/or determining eligibility for services, and will be placed in the student's school file. (Other uses: _____)

B. The following information will be SENT/DISCLOSED by Bismarck Public Schools (Be Specific):

___ *Student Education Records: Please Specify-

___ *Individualized Education Program (IEP)

___ *Evaluations/Assessments: Please Specify-

___ *Other: Please Specify-

***Purpose of this request for records (REQUIRED):** _____

Please forward requested information to: _____

Attn: _____

This consent for the mutual exchange of information will remain in effect until _____ unless specifically revoked by written notice to the agency sending the records. Any information disclosed prior to written revocation of this consent shall not be a breach of confidentiality. This consent will allow the above parties to exchange information related to the records above through US mail, and verbal conversation. **I also consent to exchanging this information through fax or e-mail unless this box is checked: . (I understand that fax and e-mail transmissions may not be secure).**

I **CONSENT** to the exchange of information described above:

(Signature of Parent/Guardian/Eligible Student)

(Date)

Notice to recipient of BPS education records: Federal law may prohibit the re-disclosure of these records to other parties without the prior consent of the parent, guardian, or eligible student. For more information, including penalties for re-disclosure, see 34 CFR Part 99.