

# How to Access your ND ED Portal

## 1 PowerSchool



Using your Chromebook or your cell phone, log into your Powerschool account.

<http://bismarck.ps.state.nd.us/public/>

## 2 Applications



Once in PowerSchool, find the applications icon in the upper right corner.

## 3 ND Education Portal

From the Applications drop-down menu, choose ND Education Portal.

Applications	Description
Blue Steel CPM	Blue Steel Enhanced Custom Page Management plugin for PowerSchool
Learnbps SSO	Learnbps SSO
ND Education Portal	ND Education Portal
Quick Schedule	Quick Selection
Server info	ITDPS-BISMAR1
SwiftReach Plugin	SRL-Login-Admin

## 4 Student Options



Click on the tab with your name on it to display options.

## 5 Dual Credit

If you are taking a class for dual credit, use the ND College Application tab to enroll as an "Early Entry" student at Bismarck State College.

My Transcript Send Transcripts Profile/Access ND Scholarship ND College Application



# BSC Dual Credit Enrollment

## 1. Apply to BSC

Students who have access to PowerSchool should fill out the BSC application here. See reverse side for instructions. If students don't have access to PowerSchool, access the BSC application at [www.bismarckstate.edu/Apply](http://www.bismarckstate.edu/Apply).

## 2. Pay \$35 App Fee

This is a one-time fee. If you have previously applied and paid this fee, you will not have to pay again.

If you submit the application without paying, you can pay online at [www.bismarckstate.edu/appfeepayment](http://www.bismarckstate.edu/appfeepayment) If you are unsure if you have paid, please call BSC Admissions at **701.224.5429**.

## 3. Send Transcripts

1. Submit High School Transcript. Submit ACT scores for Math or English Courses. (Stop after this step.)
2. **WAIT** for Acceptance letter and email saying you can enroll in classes.



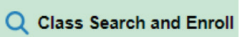

## 4. Campus Connection

Follow the instructions in your email to Claim your Campus Connection account at <https://ndus.rightanswers.com/portal/ss>

BSC Help Desk: **701.224.5533**

24 hour help desk: **866.457.6387**

### Enroll in classes

1. Log into Campus Connection
2. Select "Manage Classes" Tile.
3. Scroll to the bottom of the left menu.
4. Click sign Fin Obligation Agreement.
  - a. Select Institution: BSC
  - b. **Select** Magnifying class - Click Term
  - c. Read the document and click Accept
  - d. Click Okay
5. Select Class Search and Enroll. 
6. Enter Class # in the keyword search.
7. Click the right arrows until you receive a green check mark. 

### Pay for Classes- Available July 14th

**VIEW YOUR STUDENT ACCOUNT AND PAY ONLINE 24/7**

1. Log on to the student Campus Connection portal.
2. Click the Financial Account tile.
3. Click Pay Online Now.
4. Click the BSC logo.
5. Click Make a Payment.



SCAN HERE

Campus

Connection

## 5. FERPA

Submitting the FERPA Form allows your your financial and or academic records to be released to parents/guardians. **\*Important for parent/teacher conferences**

1. Sign into Campus Connection
2. Select the BSC eForms tile
3. Select Academic Records from the left menu
4. Select "FERPA Release"
5. For more info: <http://bismarckstate.edu/academic/records/ferpa/>

## Notes

### Advisor Contact Info:

701.224.2573

[bsc.fasttrack@bismarckstate.edu](mailto:bsc.fasttrack@bismarckstate.edu)

### Academic Records Contact Info:

701.224.5420

[bsc.records@bismarckstate.edu](mailto:bsc.records@bismarckstate.edu)