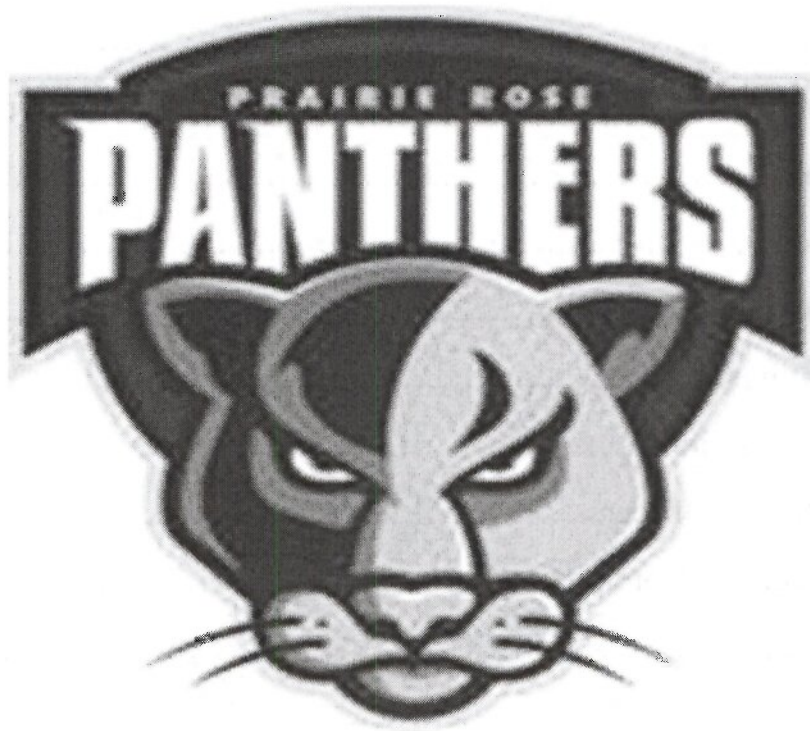


Prairie Rose Parent-Teacher Club
Amended Bylaws



1987

(As amended March, 2005)

(Amended April, 2017)

Prairie Rose Parent-Teacher Club
Amended Bylaws

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ARTICLE 1 – NAME

The name of this organization shall be the Prairie Rose Parent-Teacher Club.

ARTICLE II – PURPOSES

The purpose of this organization shall be:

1. To promote the interests of education at the elementary level.
2. To support the highest possible standards of teaching and supervision.
3. To foster the spirit of cooperation between parent and teacher.
4. To raise money for special projects with direction from the Executive Committee.

ARTICLE III – MEMBERSHIPS

Membership shall be granted to all parents of children attending Prairie Rose Elementary School and all teachers and staff at said school. All members are encouraged to volunteer for committees or events they have an interest or expertise in. But at no time may a member act as a representative of the PTC without the permission of the Executive Committee.

ARTICLE IV – MEETINGS

1. TIME

There shall be a minimum of three meetings of this organization each school year. At least one meeting shall be held in the fall, the winter, and the spring, respectively. Dates and times of the meetings shall be set by the organization president after consultation with the school principal or his designee. Other meetings shall be held at the call of the president or within thirty days of receipt by the secretary of the written request of at least ten members of the organization.

2. NOTICE

All meetings shall be preceded by due notice, oral or written, to all members of the organization.

3. ELECTION OF OFFICERS

The election of all new organization officers shall be at the last meeting of each school year. The elections shall be determined by simple majority vote. The newly elected officers shall serve for one year until the last meeting of the following school year, except for the vice-president which will automatically become president the following year. It is recommended that a person not serve more than a two year term; however, if the position is vacant the current occupant is eligible to stay. Officers may be any member of the organization, be they parent or teacher. Except, members of the school administration may not hold any officer position.

ARTICLE V – COMPENSATION

No compensation shall be paid to any Director, Officer, Trustee, Employee, or Independent Contractor.

ARTICLE VI – DUTIES OF THE OFFICERS

The following officers shall be elected for each school year and shall have the following duties:

1. PRESIDENT

The president shall preside at all meetings and shall have general supervision of the work and functions of the organization.

2. VICE PRESIDENT

The vice-president shall perform the duties of the president in case of his or hers absence or inability to perform. In addition, the vice-president shall perform such other duties as may be assigned by the president. In the following year, the vice-president automatically assumes the office of the president.

3. SECRETARY

The secretary shall keep the minutes of all meetings and shall be custodian of all records of the organization.

4. TREASURER

The treasurer shall receive and be the custodian of all the funds of the organization and shall pay all bills upon majority of the Executive Committee. The treasurer shall keep a recorded account of all monies received and disbursed and shall report these amounts, in full, at organization meetings upon request of the president.

5. PAST PRESIDENT

If available, the Past President shall assist the President and provide input to the Executive Committee, as necessary.

ARTICLE VII – EXECUTIVE COMMITTEE

1. MEMBERSHIP

The Executive Committee shall consist of the president, vice-president, secretary, treasurer, principal and past president.

2. AUTHORITY OF EXECUTIVE COMMITTEE

The Executive Committee shall have authority to transact any necessary business between meetings. It also shall have authority to make policy recommendations to the organization, to advise the president, and to fill vacancies that occur in committees or among the officers between elections. It shall be the further duty of the committee to examine and audit the accounts and books of the organizations prior to the last meeting of the school year. Such examinations shall be at the call of the president. Executive Committee members may not negotiate on behalf of or act as a representative of the PTC without the approval of the Executive Committee or the PTC members.

ARTICLE VIII – VACANCIES

Vacancies that occur in the offices of vice-president, secretary, or treasurer shall be filled by the Executive Committee. If the office of president shall become vacant, the vice-president shall hold such office and an election for a new vice-president shall be held.

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ARTICLE IX – COMMITTEES

Special committees may be appointed by the president at his/her discretion and at the discretion of the Executive Committee with such duties as designated at the time of appointment. Committee members may not negotiate on behalf of or act as a representative of the PTC without approval of the Executive Committee or the PTC members.

ARTICLE X – PROCEDURE

1. GENERAL APPLICATION

Robert's Rules of Order shall govern all meetings, except where inconsistent with these Bylaws.

2. NOMINATING COMMITTEES

Whenever appropriate, the president shall appoint a nominating committee of at least three persons for the elections to be conducted pursuant to these Bylaws. Such committees shall report at least one nominee for each office to be filled, after which, nominations from the floor must be allowed and received.

ARTICLE XI – AMENDMENTS

These Bylaws may be amended by a two-thirds vote of parents, members and teachers voting.

ARTICLE XII – LIMITATIONS

1. POLITICS


The organization shall not directly or indirectly campaign on behalf of, or in opposition to, any candidate of public office. Nor shall it devote more than an insubstantial part of its activities in attempting to influence legislation by propaganda, correspondence, or otherwise, unless deemed necessary by the Executive Committee.

ARTICLE XIII – DISOLUTION

Upon the dissolution of the organization, assets shall be distributed for one or more exempt purposes within the meaning of section 501(c)(3) of the Internal Revenue Code, or corresponding section of any future federal tax code, or shall be distributed to the federal government, or to a state or local government, for a public purpose. Any such assets not disposed of shall be disposed of by the Court of Common Pleas of the county in which the principal office of the organization is then located, exclusively for such purposes or to such organization, or organizations, as said Court shall determine, which are organized and operated exclusively for such purpose.

(The wording of this article is per the request of the Internal Revenue Service for this organization's 501(c)(3) application.)

These amended Bylaws were adopted by majority vote of the membership of this organization on the 1st day of March, 2007.

 _____ /s
Secretary

