

**Pioneer Elementary School
Parent Teacher Organization
By-Laws**

Article I – Name

The name of the organization shall be the PIONEER ELEMENTARY SCHOOL PARENT TEACHER ORGANIZATION, and may be referred to as the Parent Teacher Organization (PTO).

Article II – Purpose

The purpose of this Parent Teacher Organization shall be to promote:

1. The interests of education at the elementary level;
2. The highest possible standards of teaching and supervision; and
3. The spirit of cooperation between parents, teachers and students.

Article III – Membership

Membership in this organization shall be granted to all parents of children attending Pioneer Elementary School and all teachers and staff of said school.

Article IV - Funding

The year shall run from the beginning of each school year until the beginning of the next school year. Funds shall be raised to cover PTO projects and/or expenditures.

Article V – Meetings

This organization shall meet monthly. The times and dates for these meetings shall be set each year at the May meeting by those members in attendance. Necessary changes can be made at the prior meeting. Other meetings shall be called by the Executive Committee as deemed necessary.

Article VI – Governing Body

1. Title – The governing body shall be known as the Executive Committee.
2. Executive Committee – An executive committee shall be elected in May of each year from the membership of the Parent Teacher Organization. It shall consist of a President, Vice President, Secretary and Treasurer. The Principal of the school and two teachers, one representing grades K-3, the other representing grades 4-6; shall also serve on the Executive Committee. Other than the Principal and Vice President, each shall serve a term of one year. It is intended that the Vice President shall be the President in the succeeding year. A term limit of three consecutive elected terms shall be applied to the offices of Secretary and Treasurer, with exceptions by majority vote.

A vacancy in the office of President shall be filled by the Vice President. Vacancies in the offices of Vice President, Secretary or Treasurer shall be filled by appointment of the Executive Committee and approved by a vote of the membership at the next scheduled meeting. The Executive Committee shall meet as deemed necessary. The Executive Committee is responsible to ensure that all activities of the PTO meet the requirements of the by-laws.

Article VII – Committees

Special committees shall be appointed by the President at the discretion of the Executive Committee or members present at a meeting with such duties as designated at the time of the appointment. A Bylaws Committee shall be appointed every three years to review the Bylaws for any changes required. Annually, an Audit Committee, consisting of at least one Pioneer parent and at least one Pioneer teacher shall be appointed to review the PTO checking account.

Article VIII – Procedures

Roberts Rules of Order shall govern all meetings associated with this organization.

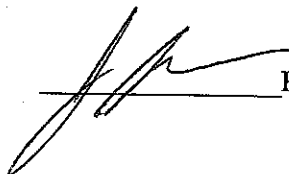
Article IX – Amendments

Changes or amendments shall be made by a majority vote of the members present at any regular meeting of this organization. Such changes must be presented in writing to the general membership a minimum of two weeks prior to such meeting.

These bylaws were adopted by a majority vote of this organization on May 9, 2017

Attest:  President

 Secretary

 Principal