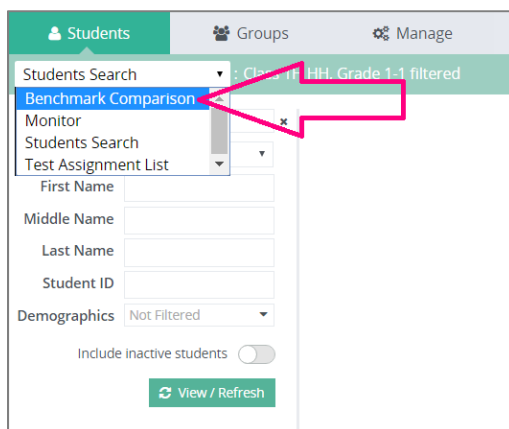


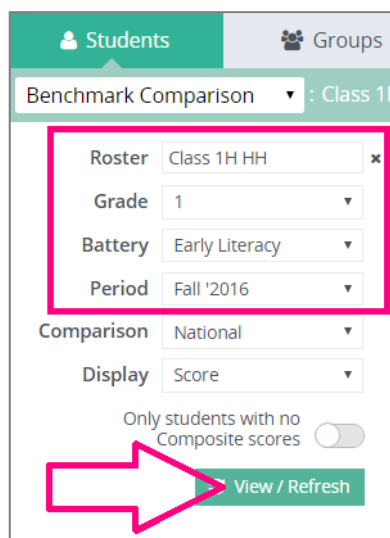
Quick Steps for Resuming or Restarting Online Benchmark Assessments

If a student has exited their assessment from TestNav the proctor must follow these steps to allow them to log in and resume or restart their test. We discourage restarting tests if at all possible due to the possibility of practice effects. If this must be done it is recommended to wait a few days.

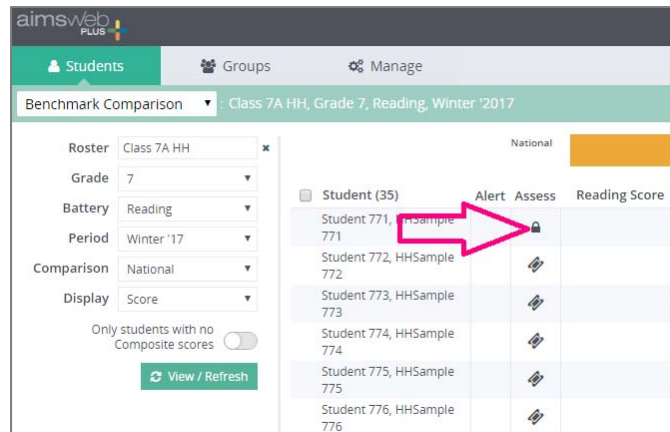
1. Log into your account and go to Students. Use the dropdown menu to select Benchmark Comparison.



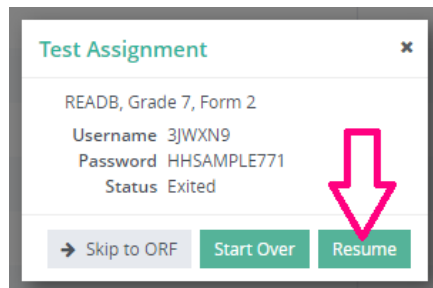
2. You will then see these filter options. You must find the correct roster (class or group), grade level (if the roster contains more than one grade), battery, and time period. Then click onto View/Refresh.



- The list of students will appear in the center pane. Click onto the lock icon under the Assess column next to the student you wish resume or restart.



- A popup box will appear. If you wish to resume the measure/battery select Resume. If you wish to have the student completely start the measure/battery over select Restart. The student may then log into TestNav using the same credentials that they started with.



For all questions, please feel free to call or email the aimswebPlus team!

General Technical Support
 1-866-313-6194, option 1
 Email aimswebsupport@pearson.com
 (8am-5pm Central Time)

Data, Imports, Exports
 866-313-6194, option 1, and then option 3
 Email aimswebdata@pearson.com
 (8am-5pm Central Time)