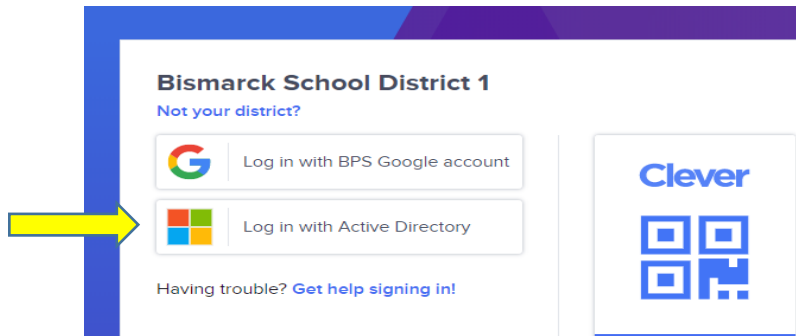


Quick Guide to Printing Off Student Usernames and Passwords for aimswebPlus

1. Log Into aimswebPlus through BPS apps



2. Select "Test Assignment List" and click "Refresh"

3. Make sure your page size includes all students

4. Check all student names

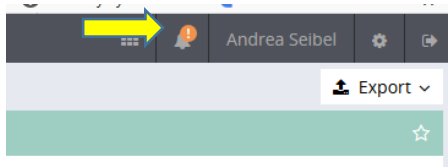
5. Click on Export

6. Choose Test Assignment Tickets

7. Select your format (For Example "Label" will print out like an address label template.)

Student (70)	Grade	Type	Period	Test	Form	Username	Password	Box Format
<input checked="" type="checkbox"/> Student 561, Sample 561	5	Benchmark	Spring '17	Math	3	LK3GC2	SAMPLE561	Label Format
<input checked="" type="checkbox"/> Student 561, Sample 561	5	Benchmark	Spring '17	Reading	3	LK3GC2	SAMPLE561	Strip Format
<input checked="" type="checkbox"/> Student 562, Sample 562	5	Benchmark	Spring '17	Math	3	NRQVVF	SAMPLE562	New
<input checked="" type="checkbox"/> Student 562, Sample 562	5	Benchmark	Spring '17	Reading	3	NRQVVF	SAMPLE562	New
<input checked="" type="checkbox"/> Student 563, Sample 563	5	Benchmark	Spring '17	Math	3	XN9DP3	SAMPLE563	New
<input checked="" type="checkbox"/> Student 563, Sample 563	5	Benchmark	Spring '17	Reading	3	XN9DP3	SAMPLE563	New
<input checked="" type="checkbox"/> Student 564, Sample 564	5	Benchmark	Spring '17	Math	3	GGWX95	SAMPLE564	New
<input checked="" type="checkbox"/> Student 564, Sample 564	5	Benchmark	Spring '17	Reading	3	GGWX95	SAMPLE564	New
<input checked="" type="checkbox"/> Student 565, Sample 565	5	Benchmark	Spring '17	Math	3	ZJBD2Z	SAMPLE565	New
<input checked="" type="checkbox"/> Student 565, Sample 565	5	Benchmark	Spring '17	Reading	3	ZJBD2Z	SAMPLE565	New
<input checked="" type="checkbox"/> Student 566, Sample 566	5	Benchmark	Spring '17	Math	3	NG8M56	SAMPLE566	New
<input checked="" type="checkbox"/> Student 566, Sample 566	5	Benchmark	Spring '17	Reading	3	NG8M56	SAMPLE566	New
<input checked="" type="checkbox"/> Student 567, Sample 567	5	Benchmark	Spring '17	Math	3	BZG9LV	SAMPLE567	New
<input checked="" type="checkbox"/> Student 567, Sample 567	5	Benchmark	Spring '17	Reading	3	BZG9LV	SAMPLE567	New
<input checked="" type="checkbox"/> Student 568, Sample 568	5	Benchmark	Spring '17	Math	3	WQ3LNS	SAMPLE568	New

8. Click on Bell with exclamation point (top right hand side) when it appears (may take a couple of minutes).



9. Click on paper clip to download your template and print.

