

1. Go to Progress monitoring schedule.
2. Click on pencil next to desired student.
3. Use Prev and Next buttons to find desired date.

Students	Grade	School	Measure	Schedule	Last Score	Next Score	Goal	Progress Report ?
bel	K	Savvik Elementary	LSF	10/14/2013 thru 02/19/2014 every week on Mon	17/3 (12/17/2013) View Results	12/23/2013 Mon Assess Today	Near Target	
yn	K	Savvik Elementary	LSF	10/14/2013 thru 02/19/2014 every week on Mon	41/1 (12/17/2013) View Results	12/23/2013 Mon Assess Today	Above Target	

12/23/2013

Tab Order Across

Go

Prev Next

Sun	Mon	Tue	Wed	Thu	Fri	Sat
10/14/2013 thru 02/19/2014						
Dec 22	Dec 23	Dec 24	Dec 25	Dec 26	Dec 27	Dec 28
	Corrects Errors 0P30	Corrects Errors None	Corrects Errors None	Corrects Errors None	Corrects Errors	Corrects Errors None

4. Click on paper next to specific date.
5. Chart label is "Review"
6. Under Description type following information:
 - a. Next steps—(maintain, intensify, dismiss, etc)
 - b. Intervention attendance
 - c. New goal if applicable
 - d. New information if applicable—any changes in programming, time, group size, etc.

10/14/2013 thru 02/19/2014

- Progress Monitor intervention Information

Date: 12/26/2013

Chart Label: Review

Full Description:
Maintain plan/maintain goal. 34/37 intervention attendance.]

Add Cancel

7. Click "Add"

8. Click "Save"

Dec 24	Dec 25	Dec 26	Dec 27	Dec
Corrects Errors None	Corrects Errors None	Corrects Errors None	Corrects Errors None	Corrects Errors None

File this Assessment Schedule

Save Cancel

9. Follow same steps for next student.

10. Hints for printing:

--To print all students at once, click on box next to "Progress Report"

Schedule	Last Score	Next Score	Goal	Progress Report ?
013 thru 04/28/2014 every week on Mon	50/6 (12/18/2013) View Results	12/23/2013 Mon Assess Today	Grade 1 50 WRC	Above Target
013 thru 02/10/2014	16 (12/18/2013) View Results	12/30/2013 Mon	Grade 2 37 WRC	Below Target

View Selected

Today is: 01/14/2014 Tue

--then click on "View Selected" towards bottom of screen

Back E-Mail PDF

--Click on "PDF" at top of page

Report Options (Expand)

--If you want scores and graph to print on one page, select "2 pages per sheet" under Properties when you print, and uncheck "print on both sides"

Document Options

Print on both sides

Flip pages up

Booklet layout:
Off

Pages per sheet:
1 page per sheet
2 pages per sheet
4 pages per sheet
6 pages per sheet
9 pages per sheet
16 pages per sheet

Orientation:
 Portrait
 Landscape
 Rotate by 180 degrees