

## How to Enter Progress Monitoring Scores

1. Log into AIMSweb.
2. Click on Progress Monitoring Tab
3. Click on "Showing" and select measure (M-CAP, M-COMP, R-CBM etc)

Student or School Name  **Go**

Showing **Mathematics - M-CAP** Measures Showing **Active** Schedules

4. Click on red "wk"

Student	Grade	School	Measure	Schedule	Last Score	Next Score	Goal	Progress Report ?
				10/25/2016 thru 01/13/2017	21	11/15/2016 <b>wk</b>	Grade 5 28 pts	Insufficient Scores

5. Type in score(s) on correct date for each student. Use the Prev and Next buttons to change dates one week at a time. Click "Save" at bottom of page when finished.

Tab Order Across 11/15/2016 **Go**

Sun	Mon	Tue	Wed	Thu	Fri	Sat
M-COMP 10/25/2016 thru 01/13/2017						
Nov 13	Nov 14	Nov 15	Nov 16	Nov 17	Nov 18	Nov 19
Points	Points	Points	Points	Points	Points	Points
<input type="text"/> None	<input type="text"/> None	<input type="text"/> 05P16 <input type="checkbox"/> Missed	<input type="text"/> None	<input type="text"/> None	<input type="text"/> None	<input type="text"/> None
Sun	Mon	Tue	Wed	Thu	Fri	Sat
M-COMP - 10/25/2016 thru 01/13/2017						
Nov 13	Nov 14	Nov 15	Nov 16	Nov 17	Nov 18	Nov 19
Points	Points	Points	Points	Points	Points	Points
<input type="text"/> None	<input type="text"/> None	<input type="text"/> 05P09 <input type="checkbox"/> Missed	<input type="text"/> None	<input type="text"/> None	<input type="text"/> None	<input type="text"/> None
Sun	Mon	Tue	Wed	Thu	Fri	Sat
M-COMP 10/25/2016 thru 01/13/2017						
Nov 13	Nov 14	Nov 15	Nov 16	Nov 17	Nov 18	Nov 19
Points	Points	Points	Points	Points	Points	Points
<input type="text"/> None	<input type="text"/> None	<input type="text"/> 05P11 <input type="checkbox"/> Missed	<input type="text"/> None	<input type="text"/> None	<input type="text"/> None	<input type="text"/> None

\*\*If you would prefer to enter one student at a time, click on the pencil icon in desired student's row , then follow step five.

Student	Grade	School	Measure	Schedule	Last Score	Next Score	Goal	Progress Report ?
	8	Simle Middle School	M-COMP	10/25/2016 thru 01/13/2017 every 3 weeks on Tue	21 (10/25/2016)	11/15/2016 Tue	Grade 5 28 pts	Insufficient Scores
	8	Simle Middle School	M-COMP	10/25/2016 thru 01/13/2017 every 3 weeks on Tue	7 (10/25/2016)	11/15/2016 Tue	Grade 5 28 pts	Insufficient Scores