

## BPS Student Change of Address Form

1) Student Name \_\_\_\_\_

School \_\_\_\_\_ Grade Level \_\_\_\_\_

2) Student Name \_\_\_\_\_

School \_\_\_\_\_ Grade Level \_\_\_\_\_

3) Student Name \_\_\_\_\_

School \_\_\_\_\_ Grade Level \_\_\_\_\_

Old Address \_\_\_\_\_

City/State/Zip \_\_\_\_\_

**New Address** \_\_\_\_\_

**City/State/Zip** \_\_\_\_\_

Primary Physical Custody (*circle*):                      mother                      father                      both

Other: *name & relationship to the student*: \_\_\_\_\_

**Primary proof of residence must be attached before sending to Central Registration for verification:**

**Must be a Primary Proof:** home mortgage statement, or builder's agreement, or purchase agreement, or homeowner insurance policy, or Burleigh County property tax statement, or a lease/rental agreement with the names of the parents/guardians living in the rental unit, plus the manager's name and phone number.

*I hereby certify that all the information provided on this form is true and complete to the best of my knowledge.*

Parent/guardian signature \_\_\_\_\_ Date \_\_\_\_\_

Print Name \_\_\_\_\_

**Parent/guardian contact#** \_\_\_\_\_

**Return the form and primary proof of residency to the Central Office at  
806 N Washington Street, Bismarck, ND 58501 OR email it with your proof of residency to  
[Registrar@bismarckschools.org](mailto:Registrar@bismarckschools.org)**