

**Class of 2024**

# **LHS Senior Transition Guide**



**2023-2024**

YOU ARE HEREBY NOTIFIED Bismarck Public School District #1 does not discriminate on the basis of sex in the education programs or activities which it operates, and that it is required by Title IX and Part 86 of the Department of Education regulations not to discriminate in such a manner. This requirement not to discriminate extends to educational programs and activities, as well as to employment therein.



Class of 2024

Senior Transition Guide

***Legacy High School Mission Statement***

***“Enriching lives and building futures”***

**Legacy High School Website:**

<https://www.bismarckschools.org/LHS>

**Scholarship Opportunities and Searches** – Scholarship announcements that are sent to Legacy High School are updated continuously. Be sure to check the listing often.

**FAFSA** - complete the Free Application for Federal Student Aid Form online. Other helpful financial aid tips are provided as well.

## **Scholarship Search Websites**

### Cappex.com

This site provides student reviews of 3,000 colleges, displays your admission chances on a scattergram view, and allows a search for \$11 billion in merit scholarships.

### College Board

The College Board's comprehensive BigFuture site helps students look up information about colleges and how to pay for school. Its scholarships search engine provides information on more than \$6 billion in scholarships, financial aid and internships.

### FastWeb

A free scholarship search service, helps students in making the decisions that shape their lives: choosing a college, paying for college, and finding jobs and internships.

### Federal Student Aid Grants and Scholarship Search

Grants versus scholarships and how to find them.

### MeritAid.com

Comprehensive website dedicated to helping students find merit-based scholarship opportunities from colleges across the country.

## **Career Planning**

### AnyCollege.com

Resources include search tools, scholarship drawings, college information request forms, information on featured colleges and universities, and other resources for students, parents, and counselors.

### Cappex.com

This site provides student reviews of 3,000 colleges, displays your admission chances on a scattergram view, and allows a search for \$11 billion in merit scholarships.

### CareerOneStop

Explore careers, salary and benefits, and education and training sites. Search for jobs in all 50 states. Tips are given for resumes and interviews as well.

### RUReadyND

Explorer, Planner, and Testive

### Military Academies

Information regarding military academies and the nomination process including general guidelines and timelines.

### Occupational Outlook Handbook

The Occupational Outlook Handbook is a nationally recognized source of career information, designed to provide valuable assistance to individuals making decisions about their future work lives. The Handbook is revised every two years.

### Job Service North Dakota

Job Service North Dakota provides customer-focused services to meet the current and emerging workforce needs of the state.

O\*NET - Occupational Information Network

## **Transcript Requests**

Transcript request forms are available in Student Services from Ms Wald or online at the LHS Counseling Page

## NCAA Clearinghouse Registration Website

[NCAA Clearinghouse Online](#)

The Clearinghouse serves three main constituent groups: prospective student-athletes, high school administrators, and NCAA member institutions. Some of the pages accessed from this site require pre-registration or PIN-protected information. Legacy High School Code is 350-161.

## NAIA Eligibility Center

<https://play.mynaia.org/>

The National Association of Intercollegiate Athletics Eligibility Center helps future student-athletes discover and connect with NAIA schools, coaches and athletic scholarships. PlayNAIA is also the official clearinghouse for NAIA eligibility. Every student-athlete must register with the NAIA Eligibility Center to play sports at an NAIA college or university.

## Test Information

### Legacy High School Code Number 350-161

Visit the Student Services Office for more information. Information can also be found online. Students register for the ACT test online at [www.actstudent.org](http://www.actstudent.org).

*Students are urged to take the ACT as early as possible after junior year.*

You may register for either of two Test Options--the ACT Assessment or ACT Assessment Plus Writing, which includes a 30-minute Writing Test. Not all colleges and universities require a Writing Test - Please contact your college of choice to inquire if the writing portion is required.

Click the hyperlink to learn more about [ACT Superscoring](#) to understand what it is and how it could be beneficial to you!

## 2023-2024 Test Dates (National)

Test Date	Regular Registration Deadline	Late Registration Deadline Late Fee Applies
September 9, 2023	August 4	August 18
October 28, 2023	September 22	October 6
December 9, 2023	November 3	November 17
February 10, 2024	January 5	January 19
April 13, 2024	March 8	March 22
June 8, 2024	May 3	May 17
July 13, 2024*	June 7	June 21

Cost:                      ACT (No Writing)              \$66.00                      Late Fee Add \$36.00  
                                    ACT (Plus Writing)              \$91.00                      Standby Add \$66.00

<https://www.act.org/content/act/en/products-and-services/the-act/registration/fees.html>

**Reminder: Be sure you include the high school code for LHS when you register: 350-161**

## **Test Preparation Options**

### **Edgenuity**

www.edgenuity.com/login

### **Testive**

www.ruready.ND.gov

### **Preparing for the ACT**

*Preparing for the ACT* is available at <http://www.act.org/content/dam/act/unsecured/documents/Preparing-for-the-ACT.pdf>

### **LHS offers free ACT test prep throughout the year.**

Stop in Student Services or see Maggie Townsend, LHS Instructional Coach, for more information.

# Senior Checklist for Postsecondary Planning

## September – October

- Plan to attend the fall 2023 College Fair. Watch the announcements and senior guidance page for updates. Please check this website regularly for updates. <https://www.gotocollegefairs.com/> and <https://www.dacaacnd.com/>
- Apply to a North Dakota college for free during College Application Month at Legacy on **Wednesday, October 11th, 2023 8am-1:30pm**
- Read the *Career Outlook* for valuable information on occupations, postsecondary opportunities, and financial aid.
- Utilize **RUReadyND™** at [www.ruready.nd.gov](http://www.ruready.nd.gov) (a career information/exploration and ACT preparation program) for information on careers, colleges, financial aid, and scholarships.
- Check out college websites for admission information, requirements, and deadlines. An excellent college search site is [www.anycollege.com](http://www.anycollege.com) Visit with college representatives at LHS.
- Visit college campuses. Teachers' convention October 17th and 18th is an excellent time to schedule campus visits. Seniors are allowed one day, per semester, for college visitation. Check in the Attendance Office for details.
- Take or retake college entrance exams (ACT or SAT).
- Pick up and fill out a letter of recommendation request form in the Counseling and Career Center, to give to faculty members and/or your counselor if requesting a letter of recommendation. Please allow two weeks advance notice.
- Read the LHS daily student announcements and your senior guidance classroom posts for scholarship opportunities and college representatives' visitation dates at LHS.
- **Monitor the LHS website for scholarship opportunities. Many deadlines are Dec. - March.**
- Attend the Financial Aid Information Session at the Career Academy from **5:30-7:00pm on Monday, October 23rd OR Tuesday, November 7th, 2023**

## November – December

- Finalize your potential college choices.
- Complete the [Free Application for Federal Student Aid \(FAFSA\)](#). Financial aid information and website links are on the LHS website under Scholarship Opportunities/Financial Aid.
- Take or retake college entrance exams (ACT or SAT) if you have not already done so.
- **Monitor the LHS website for scholarship opportunities. Many deadlines are Dec. - March.**

## January – March

- Meet college application deadlines. LHS [transcript request forms](#) are available in the Counseling and Student Services Office from Ms. Wald, or on the LHS website. There will be a \$2.00 charge for all transcripts printed or sent. **Students can also send transcripts through powerschool to most universities & colleges for FREE. Stop in the counseling office & we'll show you how!**
- Send "Thank You" notes for letters of recommendations.
- **Monitor the LHS website for scholarship opportunities. Many deadlines are Dec. - March.**

## April – May

- Inform all colleges, who accepted you, whether you plan to attend or cancel.
- Request LHS to send a final transcript to the college you plan to attend. [Transcript request forms](#) are available in the Student Services Office from Ms. Wald or on the LHS website.

## **North Dakota Postsecondary Options**

### **North Dakota University System: [www.ndus.edu](http://www.ndus.edu)**

Organized as a system in 1990, the North Dakota University System is made up of 11 public colleges and universities governed by the State Board of Higher Education. The NDUS is composed of two doctoral-granting institutions, two master's-granting institutions, two universities that offer baccalaureate degrees and five campuses that offer associate and trade/technical degrees. Each institution is unique in its mission to serve the people of North Dakota.

### **Baccalaureate (4 year) and advanced Degrees:**

Dickinson State University: [www.dickinsonstate.edu](http://www.dickinsonstate.edu)

Mayville State University: [www.mayvillestate.edu](http://www.mayvillestate.edu)

Minot State University: [www.minotstateu.edu](http://www.minotstateu.edu)

North Dakota State University: [www.ndsu.edu](http://www.ndsu.edu)

University of North Dakota: [www.und.edu](http://www.und.edu)

Valley City State University: [www.vcsu.edu](http://www.vcsu.edu)

### **Associate (2 year) and Trade/Technical Degrees:**

Bismarck State College: [www.bismarckstate.edu](http://www.bismarckstate.edu)

Dakota College at Bottineau: [www.dakotacollege.edu](http://www.dakotacollege.edu)

Lake Region State College: [www.lrsc.edu](http://www.lrsc.edu)

North Dakota State College of Science: [www.ndscs.edu](http://www.ndscs.edu)

Williston State College: [www.willistonstate.edu](http://www.willistonstate.edu)

### **Private Colleges/Universities:**

Jamestown College: [www.jc.edu](http://www.jc.edu)

Trinity Bible College: [www.trinitybiblecollege.edu](http://www.trinitybiblecollege.edu)

University of Mary: [www.umary.edu](http://www.umary.edu)

Rasmussen College: [www.rasmussen.edu](http://www.rasmussen.edu)

### **North Dakota Tribal Colleges:**

Cankdeska Cikana Community College: [www.littlehoop.edu](http://www.littlehoop.edu)

Fort Berthold Community College: [www.fortbertholdcc.edu](http://www.fortbertholdcc.edu)

Sitting Bull College: [www.sittingbull.edu](http://www.sittingbull.edu)

Turtle Mountain Community College: [www.turtle-mountain.cc.nd.us](http://www.turtle-mountain.cc.nd.us)

United Tribes Technical College: [www.uttc.edu](http://www.uttc.edu)

### **Barber/Cosmetology:**

The Hair Academy: [www.thehairacademynd.com](http://www.thehairacademynd.com)

Headquarters Academy of Hair: [Facebook page](#)

Josef's School of Hair Design: [www.josefsschoolofhairdesign.com](http://www.josefsschoolofhairdesign.com)

Molar Barber College: Fargo <http://molerbarberfargo.com/>

Salon Professional Academy: [www.thesalonprofessionalacademy.com](http://www.thesalonprofessionalacademy.com)

Skill Cutz: <http://www.skillcutz.com/>

## **Job Corps:** <http://quentinnburdick.jobcorps.gov>

Job Corps is a career training and education program for students ages 16 through 24 who meet income requirements. It is designed to help students find the path to personal and career success – all at no cost to eligible students. Minot is home to the Quentin N. Burdick Job Corps Center. Career training programs include:

Advanced Automotive Repair, Carpentry, Health Occupations/LPN/RN Training, Facilities Maintenance, Food Service/Culinary Arts, Medical Office Support, Office Administration, and Welding. In the Bismarck Area Call: (701)221-5857.

## **Work**

**On the Job Training** – Includes all training opportunities within a business

**Apprenticeships** – Apprenticeship training connects job seekers looking to learn new skills with employers looking for qualified workers. Employers, employer associations, and joint labor-management organizations, known collectively as apprenticeship sponsors, provide apprentices with instruction that reflects industry needs. Contact a Bureau of Apprenticeship and Training representative at (701)250-4700 or visit [www.ndapprenticeship.com](http://www.ndapprenticeship.com)

## **Military Service**

Air Force: [www.af.mil](http://www.af.mil)

Air National Guard: [www.goang.com](http://www.goang.com)

Army [www.goarmy.com](http://www.goarmy.com)

Army National Guard: [www.arng.army.mil](http://www.arng.army.mil)

Navy: [www.navy.mil](http://www.navy.mil)

Marines: [www.marines.com](http://www.marines.com)

US Coast Guard: [www.uscg.mil](http://www.uscg.mil)



# RUReadyND

Explore • Plan • Achieve

RUReadyND an online education/career planning and ACT test preparation service for students, provided by the North Dakota Department of Career and Technical Education.

> Go to [www.RUReady.ND.gov](http://www.RUReady.ND.gov)

> Sign In

**Account Name:** lastname.firstname.MMDDYYYY (Date of Birth)

**Password:** lunch number or MMDDYYYY (Date of Birth)

**Your Portfolio** provides you with a common place where you can securely record and store all your planning efforts. **Your Portfolio** helps you to make a transition from exploring all your options in middle school to building a **Plan of Study** in high school, post-secondary, and beyond. All work is automatically saved, allowing you to review and revise your plans year after year. Take charge of your life – start your planning now.

Explore your career and education options with **Career Planning**:

- Explore over 900 unique careers in the **Career Clusters**.
- Use the **Career Finder** to narrow down hundreds of careers to those matching the characteristics you want.
- Create career and education plans quickly and easily using the **Career Plan Builder**.
- Explore careers related to **Your School Subjects** that you enjoy the most.
- Take a **Career Assessment** to see which majors match your interests.

Plan your work and learning future with **High School and College Planning**:

- Check out the **Major Zones** to explore the numerous courses available.
- Search for schools by tuition rate, location, programs and other factors using the **College Matching Assistant**.
- **Compare Schools** side by side to see what each has to offer that would best suit your preferences.
- Find great homework helpers and study tips in **Succeeding in High School**.

Achieve higher ACT test scores with **Testive**

- Testive's free ACT and SAT test prep software adjusts to your ability level — meaning you get a totally customized test prep course that's just for you.
- Take the **Practice tests** to gauge your skills with test items that mirror the formats on the real test.
- Create a customized calendar with alerts to remind you to study, including how many questions to answer from each practice area.
- Go to **College Planning** and select **Test Prep**.

# College Comparison Chart

<b>College Name</b>			
<b>Address</b>  <b>Phone</b> <b>Email:</b>  <b>Web Site:</b>			
<b>Type of School</b> Enrollment 2 year or 4 year Physical size of campus Other			
<b>Academic Admission Requirements</b>			
<b>Deadline</b>			
<b>Academic Programs</b> Major offered			
<b>Tests Required</b>			
<b>Cost of Year of College</b> Tuition, room & board Books, fees & misc. Transportation Personal expenses <b>Estimated Budget</b>			
<b>Financial Aid</b> Deadline			
<b>Housing</b> Deposit Deadline			
<b>Campus Visits</b> Phone Number			
<b>Notes</b>			

## **Campus Visits To A Post-Secondary School/College**

Campus Visits: Juniors and Seniors will be granted **2** college visit days during their high school career that will not affect credit loss or test status. The student must bring documentation of this visit from the college for verification purposes. Students must also notify the attendance office and request a cut slip before the campus visit.

**1. Make an appointment!**

Contact the Admissions Office to set up a date, time, and the departments that you may be interested in visiting. Read the school's view book and catalog beforehand. Talk with people who have gone to the institution, and prepare to arrive with an open mind.

**2. Be prompt and dress appropriately to make a good impression.**

**3. Plan on spending at least half a day on the campus.**

In addition to the campus tour, try to:

- Sit in on a class - check out shops, labs, and classrooms.
- Have a meal on campus.
- Browse in the library.
- Talk with other students on campus
- Spend some time in the student center or union.
- Visit with a Financial Aid Officer.
- Visit with professors and/or coaches.
- Check out the residence halls.
- Ask to see a copy of the student newspaper.
- Get a feel for the surrounding area (recreation options, etc.....)

**4. Keep notes on your visit(s).**

Do not rely on your memory. Take into account your feelings while you were on campus (Comfortable? Lost? Afraid? Overwhelmed?).

**5. Don't schedule more than two visits in a given day.**

The information will blur. Keep a journal of your observations - what you liked and disliked, what impressed you about the campus or the people you saw.

**6. Some questions to ask:**

- What is the student-to-teacher ratio?
- How large will the typical class be?
- What is the percentage of graduates in this course of study who find work?
- What is their average starting salary?
- How do students receive extra help with difficult assignments?
- What are the full costs of attending school, including tuition and fees, room and board, and books?
- What about health services, the library, employment counseling, personal counseling, and academic advising?
- Other than the library, where do students study?
- What happens on the weekends?
- What sports, clubs, and other extracurricular activities are there to help "round out" the education experience?
- What security services are available?
- What options are available in case goals change?

## Questions to Ask a College Representative

- \* What programs does your institution offer? What is your institution's specialty, or what makes your school unique?
- \* My areas of interest include \_\_\_\_\_. What can you offer me in those areas?
- \* How large is your campus and student population? How big is the community surrounding the school?
- \* What is the typical student to faculty ratio? What is the ratio in my field of study, and do you offer advising and tutorial services?
- \* What is the full cost breakdown of attending your school? Tuition & Fees? Room & Board? Books? Is financial aid available?
- \* What kind of on-campus and off-campus living options are available and what are the costs of housing and food services?
- \* What extracurricular and club activities does your campus offer? Do you provide placement services for your graduates? What are your requirements for sports, activities, etc.?
- \* What types of scholarships and other financial aid do you offer? When do I need to apply for admission, financial aid, and scholarships?
- \* How can I arrange for an on-campus visit? When will you be making a visit to my high school or community?
- \* What are the institution's admission requirements? What tests do you require, if any?
- \* Can credits earned at this school be transferred to other schools?
- \* What is the percentage of graduates in this course of study who find work? What is the average starting salary?
- \* How large will the typical class be at this school?
- \* What about . . . health services? the library? employment counseling? personal counseling? a new student orientation program?
- \* What types of special academic services are offered at your institution (i.e. honors program, remedial instruction or courses, study abroad, independent study)?

## Financial Aid/Scholarship Information

**Free Application for Federal Student Aid or FAFSA:** Determines eligibility for grants, low-interest loans, and work-study programs. If you plan to apply for financial aid at any postsecondary school, you will be required to complete the Free Application for Federal Student Aid or FAFSA form. You are encouraged to complete the FAFSA online at [www.fafsa.gov](http://www.fafsa.gov). There is no charge to submit the FAFSA online or by mail. You can complete the FAFSA as early as October 1st for the next academic year. Tips for completing the FAFSA are available on the LHS website.

**Scholarships:** Scholarships are posted on the LHS website [LHS Scholarship Information](#)

Information can also be found in the counseling center.

Many scholarship dollars awarded to students are from the specific college they plan to attend. The specific college catalog, admissions application booklet, or college website should be researched to determine scholarship opportunities. A website listing various colleges and merit-based scholarships is [www.meritaid.com](http://www.meritaid.com)

Students are encouraged to involve parents in their scholarship search. Religious groups, fraternal organizations, and employers may be great sources of scholarships.

Scholarships are awarded on several of the following criteria: academic record, test scores, special talents and skills, leadership experience, extra-curricular activities, community service, writing skills, knowledge of current events and government, and special projects in science, math, and the fine arts. Always check the scholarship criteria before submitting your application.

Students can search for opportunities that match a personal profile at [www.ruready.nd.gov](http://www.ruready.nd.gov). FASTWEB is one among the proliferation of search available on the internet. Their website is [www.fastweb.com](http://www.fastweb.com). College Information Service provides a scholarship search at [www.mystudentloanonline.nd.gov](http://www.mystudentloanonline.nd.gov). Another option for a scholarship search or college search is [www.anycollege.com](http://www.anycollege.com)

**It is never necessary to pay for a scholarship search.**

Attend the Financial Aid Information Session  
at the **Career Academy** from **5:30-7:00pm**  
**on Monday, October 23rd OR Tuesday, November 7th, 2023**

# North Dakota State Scholarship Opportunities

The North Dakota state legislature passed legislation establishing two scholarship programs. Any resident student who graduates from high school and meets the criteria is eligible to apply for a ***North Dakota Academic Scholarship*** or a ***North Dakota Career and Technical Education Scholarship*** in the amount of \$750 per semester, or \$500 per quarter, for a total annual payment of \$1,500 based on full-time enrollment in an accredited higher education institution in North Dakota, both public and private.

The scholarships are renewable provided the student is enrolled full time and maintains a 2.75 GPA based on a 4.0 scale, reviewed each semester. Students may be eligible for up to \$6,000 within six academic school years (do not have to be consecutive) after graduation for undergraduate courses.

Application deadline will be in early June of each year with high school graduates notified of their eligibility for either scholarship by June 30 at which time students must log in to the application site and either accept or defer the scholarship. Applications will be available online beginning in January. More information can be found at: <https://www.nd.gov/dpi/familiescommunity/students/academic-cte-and-north-dakota-scholarships> and the application can be completed at: <http://www.dpi.state.nd.us/scholarship>. Students and parents are responsible for tracking progress toward the ND State Scholarship and understanding the requirements set forth on the Department of Public Instruction (DPI) website. Check their website to stay informed on potential changes to requirements and the application process.

A student may use either the ***North Dakota Academic Scholarship*** or the ***North Dakota Career and Technical Education Scholarship*** at the following institutions:

## **State Universities:**

Dickinson State University  
Mayville State University  
Minot State University  
North Dakota State University  
University of North Dakota  
Valley City State University

## **Private Colleges:**

Jamestown College  
MedCenter One College of Nursing  
Rasmussen College  
Trinity Bible College  
University of Mary

## **Two-Year Colleges:**

Bismarck State College  
Cankdeska Cikana Community College  
Dakota College at Bottineau  
Fort Berthold Community College  
Lake Region State College  
North Dakota State College of Science  
Sitting Bull College  
Turtle Mountain Community College  
Williston State College  
United Tribes Technical College

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## ***ND Academic Scholarship Eligibility Requirements***

- Graduate from high school in North Dakota.
- Obtain a grade of at least a C in each course required for the diploma and scholarship and earn a cumulative grade point average of B (3.0).
- Course requirements:
  - 1 credit of Algebra II
  - 1 credit of mathematics for which Algebra II is a prerequisite\*
  - 2 credits of the same foreign language, Native American language, or sign language OR Career and Technical Education from a coordinated plan of study.
  - 1 credit of fine arts\*\*, career and technical education\*\*\*, or foreign, Native American, or American Sign language
  - 1 credit of an AP course and completion of the AP exam in that course or a ½ credit in a dual credit course\*\*\*\*
- Receive a composite score of at least a 24 on an ACT no later than the February of your senior year.

<p><b>*Math for which Algebra II is a prerequisite:</b>  AP Probability and Statistics - 1 credit  College Algebra- .5 credit  Probability and Statistics- .5 credit  Precalculus with Trigonometry – 1 credit  Enriched Precalculus with Trigonometry – 1 credit  AP Calculus AB or BC-- 1 credit</p>	<p><b>**Fine Arts:</b>  Art Department courses  Music Department courses  English Department – Theater Arts Courses only</p>																												
<p><b>***Career and Technical Education:</b>  Business Administration Department courses  Computer Programming Department courses  Family &amp; Consumer Sciences (FACS) Department courses  Medical Related Careers Department courses</p> <p>Career Academy courses – <i>except</i> Horticulture/Botany and Agri-Science Technology and Math for the 21st Century</p>	<p><b>****Dual Credit Courses at Legacy High School</b></p> <table border="0"> <tr> <td>AP Language</td> <td>AP Chemistry</td> </tr> <tr> <td>AP Literature</td> <td>AP Biology</td> </tr> <tr> <td>Speech</td> <td>AP Physics I</td> </tr> <tr> <td>AP US History</td> <td>AP Physics II</td> </tr> <tr> <td>Sociology</td> <td>AP Environmental Science</td> </tr> <tr> <td>AP Government</td> <td>Forensics</td> </tr> <tr> <td>AP Psychology</td> <td>Anatomy and Physiology</td> </tr> <tr> <td>Native American Studies</td> <td>AP Computer Science A</td> </tr> <tr> <td>College Algebra</td> <td>Spanish IV</td> </tr> <tr> <td>AP Calculus AB</td> <td>Introduction to Coaching</td> </tr> <tr> <td>AP Calculus BC</td> <td>Lifetime Fitness II</td> </tr> <tr> <td>AP Statistics</td> <td>Med Terminology</td> </tr> <tr> <td>Pre-Calculus/Enriched Pre-Calculus</td> <td></td> </tr> <tr> <td>Prevention and Care of Athletic Injuries</td> <td></td> </tr> </table>	AP Language	AP Chemistry	AP Literature	AP Biology	Speech	AP Physics I	AP US History	AP Physics II	Sociology	AP Environmental Science	AP Government	Forensics	AP Psychology	Anatomy and Physiology	Native American Studies	AP Computer Science A	College Algebra	Spanish IV	AP Calculus AB	Introduction to Coaching	AP Calculus BC	Lifetime Fitness II	AP Statistics	Med Terminology	Pre-Calculus/Enriched Pre-Calculus		Prevention and Care of Athletic Injuries	
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***North Dakota Career and Technical Education Scholarship***

- Graduate from high school in North Dakota.
- Obtain a grade of at least a C in each course required for the diploma and scholarship and earn a cumulative grade point average of B (3.0)
- Course requirements:
  - 1 credit of Algebra II
  - 2 credits of a coordinated plan of study recommended by the Department of Career and Technical Education.
  - Any 2 additional credits in the area of Career and Technical Education\*\*\*
  - 1 credit selected from foreign languages, Native American languages, American Sign language, fine arts\*\*, or Career and Technical Education\*\*\*
- Receive a composite score of at least a 24 on an ACT or a score of at least a 5 on each of the three **WorkKeys assessments (Graphic Literacy, Workplace Documents, Applied Mathematics)**. Schedule an appointment with the Career Advisor to discuss options for taking the Workkeys.
- Deadline for taking the ACT is the February test date of your senior year. For more information on the ACT go to: [www.actstudent.org](http://www.actstudent.org) For more information on the WorkKeys go to: [www.act.org/workkeys](http://www.act.org/workkeys).
- Students who are eligible for the Career and Technical Education Scholarship due to scores earned on the WorkKeys assessments must also send a copy of their reports to the ND Department of Public Instruction, 600 East Boulevard Avenue, Bismarck, ND 58505-0440.

<p><b>**Fine Arts:</b>  Art Department courses  Music Department courses  English Department – Theater Arts Courses</p>	<p><b>***Career and Technical Education:</b>  Business Administration Department courses  Computer Programming Department courses  Family &amp; Consumer Sciences Department courses  Medical Related Careers Department courses  Career Academy courses – <i>except</i> Horticulture/Botany, Agri-Science Technology, &amp; Math for the 21st Century</p>
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**If you have any questions, ask your counselor, the career advisor, and/or call the DPI at 328-2775.**

# Career Advisor

Thinking about the future is exciting! The Bismarck Public School Career Advisors are here to help you as you seek to discover a career path that is right for you. Throughout your years in school, you may see the career advisors in a classroom setting facilitating an interest inventory, teaching employability skills, presenting labor market information, showcasing a non-traditional career or offering tips on how to get a job. It is their role to be a resource as you put together a plan for your future that is consistent with your values, interests, and abilities, and they look forward to engaging with you as you navigate through the phases of career exploration and decision making. Students wanting to meet with the Career Advisor can do so by scheduling an appointment online through the career services website, see QR code below.



**Legacy High School Career Advisor**

**Kasey Janz**

**Phone Number: 701.323.4356**

Career Development is a life-long journey of self-discovery. Statistics from the Department of Labor show that workers between the ages of 18 and 38 change jobs an average of 10 times. As workers make transitions throughout their lifetime, the career planning cycle can repeat itself again and again. Be ready to embrace this fact by continually refining your goals & personal image, and be intentional about marketing yourself through effective resumes, cover letters, interviewing skills, networking, and job search strategies. Know where you're going and how you're going to get there!



# **College Application Day!!!!**

College Application Month (CAM) is part of a national initiative known as the American College Application Campaign. The American Council on Education started this program in 2005 with a single high school in North Dakota. Today, it reaches more than 250,000 schools in all 50 states.

**When seniors apply to a North Dakota college during their school's event, Bank of North Dakota pays one \$35 application fee per student.**

*Wednesday, October 11th, 2023*

*8am - 1:30pm*

*LHS - Marketplace*

## **College Fair**

Plan to attend the 2022 College Fair. Information on navigating the college fair will be provided during senior guidance. College representatives from over 40 colleges and post-secondary options will be available.

Watch the announcements next fall for more details (date, location, time)

<https://www.gotocollegefairs.com/>

## College Athletic Eligibility

Sports is big business, and outstanding athletes are often offered large scholarships. To ensure that all athletes are prepared for college level work, the NCAA and NAIA have strict eligibility requirements that athletes must meet before they can receive a scholarship or play a sport in college. It is important for athletes to meet with their school counselors as early as possible to discuss academic requirements and to make sure that they are taking the right courses. Basic **NCAA** and **NAIA** eligibility guidelines are outlined below.

**NCAA** -- The National Collegiate Athletic Association (NCAA) is a voluntary association of about 1,200 colleges and universities, athletic conferences and sports organizations devoted to the sound administration of intercollegiate athletics. Division I and Division II colleges can offer athletic scholarships; Division III colleges (mostly smaller, private colleges) cannot. Division III athletes do not need to meet NCAA academic requirements.

**16 core courses are required** for students entering BOTH **Division I and Division II** colleges and universities.

See the different requirements here: <http://www.ncaa.org/student-athletes/future/core-courses>

To view an approved list of **Legacy High School Core Courses**, complete the following steps:

1. Go to <http://www.ncaa.org/student-athletes/future/core-courses>
2. Choose “Find your high school’s list of NCAA core courses”
3. Enter High School Code 350161
4. Hit Submit
5. Check All Subject Areas and hit Continue

Athletes going to Division I colleges must have a minimum 2.3 GPA (on a 4.0 scale) or 2.2 for those going to a Division II college in a designated number of **core courses**. Student Athlete’s ACT or SAT score must also meet eligibility on a sliding scale. The higher a student’s core GPA, the lower the test score required. Athletes must also complete the NCAA Clearinghouse Form to initiate the eligibility process. This form should be completed after an athlete’s junior year. For more information regarding the rules go to the NCAA Eligibility Center at [www.ncaaclearinghouse.net](http://www.ncaaclearinghouse.net).

**NAIA** – National Association of Intercollegiate Athletics – NAIA colleges can award full or partial scholarships. To play a sport or receive an athletic scholarship, U.S. students who are midway through their senior year of high school may obtain an eligibility determination from the NAIA Eligibility Center before graduating from high school if they meet all the following requirements: 1) enroll at an NAIA institution immediately after graduation, 2) have at least a 2.5 on a 4.0 scale, 3) meet the minimum test score requirement (see below).

18 composite score on the ACT OR an 970 on the SAT

Prospective student athletes must register online at [www.playnaia.org](http://www.playnaia.org).

For information and advice on getting an athletic scholarship, athletes should talk to their coach.

# Graduation Information

**SENIOR WALK DAY:** Each year, seniors participate in a special day where they walk through the halls of the feeder elementary and middle school buildings, have a senior class lunch, and enjoy an afternoon off. *In order to participate in the event, seniors must be passing all classes required for graduation and have completed all credit buyback time (if applicable)*

**GRADUATION CEREMONY:** Generally, there are three primary reasons one could be excluded from participating in the formal graduation ceremony.

1. The first way is through lack of academic success. If a student does not fulfill the minimum academic requirements, the student will fall short of earning the necessary credits for graduation.
2. Secondly, if a student is found to have engaged in any sort of behavior that the administration deems unacceptable and/or inappropriate, the administration may also withhold participation in the graduation exercises.
3. Finally, if any fees are unpaid (lunch money owed, chromebook bills, activity fees, etc.) students will not be allowed to walk through the graduation ceremony.

**PROPER DRESS:** Tassels are worn on the right side.

No messages may appear on the mortarboard (cap) or gown. Decorated caps and gowns may not be worn for the ceremony.

Only approved honor cords are permitted during the ceremony.

No flowers may be worn.

Graduation is a formal occasion and “dress up” is required.


Take note: it may be warm, so suit coats or jackets under the gowns may be uncomfortable.

## Transcripts

- ✓ Students can send their own transcripts to many colleges and universities through Powerschool. See directions below or stop in and see Ms. Wald or your counselor if you need help navigating this option. This option is FREE.
- ✓ Alternatively, official transcripts can be requested from Ms. Wald in the Student Services Office. The transcript release form is available on the LHS website or from Ms. Wald.
- ✓ If you are 18 you can sign the release; otherwise parents must sign.
- ✓ Advance payment of \$2.00 per transcript is required for requests not made through Powerschool. If you are on free or reduced lunch your fee will be waived.

### Sending your transcript through Powerschool

1- Log into your Student PowerSchool Account

2- In the top right-hand corner click the  button.



3- The click ND Education Portal



4- Then click on your name.

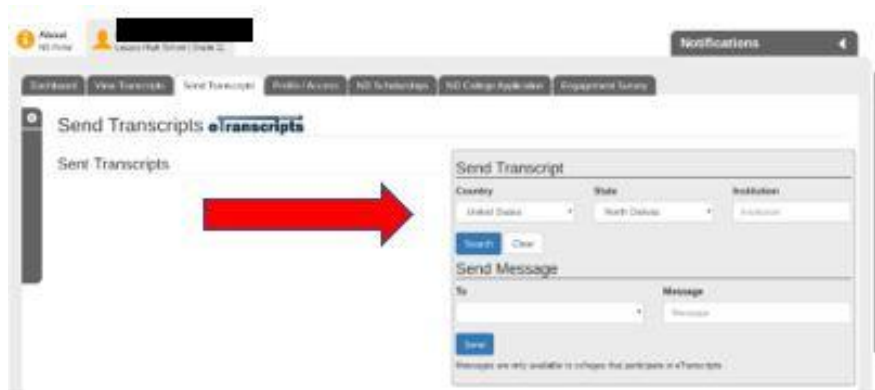


5- Then click on Send Transcripts.



6- Then you can search for schools.

\* Example: To send your transcript to NDSU, be sure to type in a keyword (such as North) instead of NDSU.\*



7- If you do not see the school you want to send your transcript to, please stop in the counseling office and see Ms. Wald. You will need to get a parent/guardian signature (if under 18), along with \$2.

\*If you have any questions, please stop in and ask your counselor or the Student Services Secretary, Ms. Wald\*

## Letter of Recommendation Request Form

*In order for your counselor and teacher(s) to best represent you, we ask you to complete the following information. When asking a staff member for a recommendation, please also provide a copy of this form to your at least 2 weeks prior to the recommendation due date.*

**Student Name:** \_\_\_\_\_

**Grade:** \_\_\_\_\_

Instructions to the Writer of Letter of Recommendation:

College/ Scholarship/ Employer/ Other Name: \_\_\_\_\_

When is the Letter Deadline: \_\_\_\_\_

### **Academics:**

GPA: \_\_\_\_\_ Class Rank: \_\_\_\_\_ in a class of \_\_\_\_\_

Intended College Major(s): \_\_\_\_\_

Long Range Career Plans: \_\_\_\_\_

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**Advanced Coursework** (Honors, Enriched, College Prep, AP Courses)

<u>Year</u>	<u>Course</u>	<u>Year</u>	<u>Course</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

**Awards and Honors:** (list the awards and honors you have received during your four years of high school)

<u>Year</u>	<u>Award or Honor</u>	<u>Year</u>	<u>Award or Honor</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

**Community Service:** (List your in-school & out-of-school community service & total hours)

<u>Year</u>	<u>Description of Service, Position Held &amp; Total Hours</u>
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

**Extracurricular:** (List your in-school & out-of-school activities & Year of Participation)

<u>Year</u>	<u>Description of Activity, Position Held, and Awards</u>
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

**About You:**

List any work experiences, travel experiences, or unique educational experiences you have had during high school:

<u>Year</u>	<u>Description of Experience</u>
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

List any Special Interests, Hobbies, or Talents:

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List what you would consider as your strengths as a person and academically:

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Please list any other information about yourself that you would find to be helpful in the writing of this letter or any information you would like the writer of this letter to highlight:

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