

SUPPORT STAFF pay period #3

JULY 26 - AUGUST 8, 2009

Date	In	Out	In	Out	Reg.	O.T.	S/V PL
Sun. 7/26							
Mon. 7/27							
Tues. 7/29							
Wed. 7/29							
Thurs. 7/30							
Fri. 7/31							
Sat. 8/1							
Sun. 8/2							
Mon. 8/3							
Tues. 8/4							
Wed. 8/5							
Thurs. 8/6							
Fri. 8/7							
Sat. 8/8							

COMPTIME

From last pay period: _____ hrs.

Time this pay period: _____ hrs.

Used this pay period: _____ hrs.

Balance: _____ hrs.

Cut-Off Date: 8/8/09

Time Sheet due in Payroll: 8/11/09

Payday for this cut-off: 8/19/09

HOUR SUMMARY

Include Sick Leave, Personal Leave,
and Vacation Hours in Total Regular Hours

Total Regular Hours: _____

O.T. Hours: _____

Total Hours: _____

ABSENCE SUMMARY

Sick Leave Hours: _____

Vacation Leave Hours: _____

Personal Leave Hours: _____

Total Absence Hours: _____

Name
(Please print) _____

Employee
Signature _____

Employee
ID # _____

School: _____

Job ID _____

Approved
By: _____

SUPPORT STAFF pay period #4

AUGUST 9 - 22, 2009

Date	In	Out	In	Out	Reg.	O.T.	S/V PL
Sun. 8/9							
Mon. 8/10							
Tues. 8/11							
Wed. 8/12							
Thurs. 8/13							
Fri. 8/14							
Sat. 8/15							
Sun. 8/16							
Mon. 8/17							
Tues. 8/18							
Wed. 8/19							
Thurs. 8/20							
Fri. 8/21							
Sat. 8/22							

COMPTIME

From last pay period:..... hrs.

Time this pay period:..... hrs.

Used this pay period:..... hrs.

Balance:..... hrs.

Cut-Off Date:8/22/09

Time Sheet due in Payroll: 8/25/09

Payday for this cut-off: 9/2/09

HOOR SUMMARY

Include Sick Leave, Personal Leave,
and Vacation Hours in Total Regular Hours

Total Regular Hours: _____

O.T. Hours: _____

Total Hours: _____

ABSENCE SUMMARY

Sick Leave Hours: _____

Vacation Leave Hours: _____

Personal Leave Hours: _____

Total Absence Hours: _____

Name
(Please print)

Employee
Signature

Employee
ID #

School:

Job ID

Approved
By:

SUPPORT STAFF pay period #5

AUGUST 23 - SEPTEMBER 5, 2009

Date	In	Out	In	Out	Reg.	O.T.	S/V PL
Sun. 8/23							
Mon. 8/24							
Tues. 8/25							
Wed. 8/26							
Thurs. 8/27							
Fri. 8/28							
Sat. 8/29							
Sun. 8/30							
Mon. 8/31							
Tues. 9/1							
Wed. 9/2							
Thurs. 9/3							
Fri. 9/4							
Sat. 9/5							

COMPTIME

From last pay period: _____ hrs.

Time this pay period: _____ hrs.

Used this pay period: _____ hrs.

Balance: _____ hrs.

Cut-Off Date: 9/5/09

Time Sheet due in Payroll: 9/9/09

Payday for this cut-off: 9/16/09

HOUR SUMMARY

Include Sick Leave, Personal Leave,
and Vacation Hours in Total Regular Hours

Total Regular Hours: _____

O.T. Hours: _____

Total Hours: _____

ABSENCE SUMMARY

Sick Leave Hours: _____

Vacation Leave Hours: _____

Personal Leave Hours: _____

Total Absence Hours: _____

Name
(Please print) _____

Employee
Signature _____

Employee
ID # _____

School: _____

Job ID _____

Approved
By: _____

SUPPORT STAFF pay period #6

SEPTEMBER 6 - 19, 2009

Date	In	Out	In	Out	Reg.	O.T.	S/V PL
Sun. 9/6							
Mon. 9/7							
Tues. 9/8							
Wed. 9/9							
Thurs. 9/10							
Fri. 9/11							
Sat. 9/12							
Sun. 9/13							
Mon. 9/14							
Tues. 9/15							
Wed. 9/16							
Thurs. 9/17							
Fri. 9/18							
Sat. 9/19							

COMPTIME

From last pay period: hrs.

Time this pay period: hrs.

Used this pay period: hrs.

Balance: hrs.

Cut-Off Date: 9/19/09

Time Sheet due in Payroll: 9/22/09

Payday for this cut-off: 9/30/09

HOUR SUMMARY

Include Sick Leave, Personal Leave,
and Vacation Hours in Total Regular Hours

Total Regular Hours: _____

O.T. Hours: _____

Total Hours: _____

ABSENCE SUMMARY

Sick Leave Hours: _____

Vacation Leave Hours: _____

Personal Leave Hours: _____

Total Absence Hours: _____

Name
(Please print) _____

Employee
Signature _____

Employee
ID # _____

School: _____

Job ID _____

Approved
By: _____

SUPPORT STAFF pay period #7

SEPTEMBER 20 - OCTOBER 3, 2009

Date	In	Out	In	Out	Reg.	O.T.	S/V PL
Sun. 9/20							
Mon. 9/21							
Tues. 9/22							
Wed. 9/23							
Thurs. 9/24							
Fri. 9/25							
Sat. 9/26							
Sun. 9/27							
Mon. 9/28							
Tues. 9/29							
Wed. 9/30							
Thurs. 10/1							
Fri. 10/2							
Sat. 10/3							

COMPTIME

From last pay period: hrs.

Time this pay period: hrs.

Used this pay period: hrs.

Balance: hrs.

Cut-Off Date: 10/3/09

Time Sheet due in Payroll: 10/6/09

Payday for this cut-off: 10/14/09

HOUR SUMMARY

Include Sick Leave, Personal Leave,
and Vacation Hours in Total Regular Hours

Total Regular Hours: _____

O.T. Hours: _____

Total Hours: _____

ABSENCE SUMMARY

Sick Leave Hours: _____

Vacation Leave Hours: _____

Personal Leave Hours: _____

Total Absence Hours: _____

Name
(Please print) _____

Employee
Signature _____

Employee
ID # _____

School: _____

Job ID _____

Approved
By: _____

SUPPORT STAFF pay period #8

OCTOBER 4 - 17, 2009

Date	In	Out	In	Out	Reg.	O.T.	S/V PL
Sun. 10/4							
Mon. 10/5							
Tues. 10/6							
Wed. 10/7							
Thurs. 10/8							
Fri. 10/9							
Sat. 10/10							
Sun. 10/11							
Mon. 10/12							
Tues. 10/13							
Wed. 10/14							
Thurs. 10/15							
Fri. 10/16							
Sat. 10/17							

COMPTIME

From last pay period: hrs.

Time this pay period: hrs.

Used this pay period: hrs.

Balance: hrs.

Cut-Off Date: 10/17/09

Time Sheet due in Payroll: 10/20/09

Payday for this cut-off: 10/28/09

HOUR SUMMARY

Include Sick Leave, Personal Leave,
and Vacation Hours in Total Regular Hours

Total Regular Hours: _____

O.T. Hours: _____

Total Hours: _____

ABSENCE SUMMARY

Sick Leave Hours: _____

Vacation Leave Hours: _____

Personal Leave Hours: _____

Total Absence Hours: _____

Name
(Please print) _____

Employee
Signature _____

Employee
ID # _____

School: _____

Job ID _____

Approved
By: _____

SUPPORT STAFF pay period #9

OCTOBER 18 - 31, 2009

Date	In	Out	In	Out	Reg.	O.T.	S/V PL
Sun. 10/18							
Mon. 10/19							
Tues. 10/20							
Wed. 10/21							
Thurs. 10/22							
Fri. 10/23							
Sat. 10/24							
Sun. 10/25							
Mon. 10/26							
Tues. 10/27							
Wed. 10/28							
Thurs. 10/29							
Fri. 10/30							
Sat. 10/31							

COMPTIME

From last pay period: hrs.

Time this pay period: hrs.

Used this pay period: hrs.

Balance: hrs.

Cut-Off Date: 10/31/09

Time Sheet due in Payroll: 11/03/09

Payday for this cut-off: 11/10/09

HOUR SUMMARY

Include Sick Leave, Personal Leave,
and Vacation Hours in Total Regular Hours

Total Regular Hours: _____

O.T. Hours: _____

Total Hours: _____

ABSENCE SUMMARY

Sick Leave Hours: _____

Vacation Leave Hours: _____

Personal Leave Hours: _____

Total Absence Hours: _____

Name
(Please print) _____

Employee
Signature _____

Employee
ID # _____

School: _____

Job ID _____

Approved
By: _____

SUPPORT STAFF pay period #10

NOVEMBER 1 - 14, 2009

Date	In	Out	In	Out	Reg.	O.T.	S/V PL
Sun. 11/1							
Mon. 11/2							
Tues. 11/3							
Wed. 11/4							
Thurs. 11/5							
Fri. 11/6							
Sat. 11/7							
Sun. 11/8							
Mon. 11/9							
Tues. 11/10							
Wed. 11/11							
Thurs. 11/12							
Fri. 11/13							
Sat. 11/14							

COMPTIME

From last pay period: hrs.

Time this pay period: hrs.

Used this pay period: hrs.

Balance: hrs.

Cut-Off Date: 11/14/09

Time Sheet due in Payroll: 11/17/09

Payday for this cut-off: 11/25/09

HOUR SUMMARY

Include Sick Leave, Personal Leave,
and Vacation Hours in Total Regular Hours

Total Regular Hours: _____

O.T. Hours: _____

Total Hours: _____

ABSENCE SUMMARY

Sick Leave Hours: _____

Vacation Leave Hours: _____

Personal Leave Hours: _____

Total Absence Hours: _____

Name
(Please print) _____

Employee
Signature _____

Employee
ID # _____

School: _____

Job ID _____

Approved
By: _____

SUPPORT STAFF pay period #11

NOVEMBER 15 - 28, 2009

Date	In	Out	In	Out	Reg.	O.T.	S/V PL
Sun. 11/15							
Mon. 11/16							
Tues. 11/17							
Wed. 11/18							
Thurs. 11/19							
Fri. 11/20							
Sat. 11/21							
Sun. 11/22							
Mon. 11/23							
Tues. 11/24							
Wed. 11/25							
Thurs. 11/26							
Fri. 11/27							
Sat. 11/28							

COMPTIME

From last pay period: hrs.

Time this pay period: hrs.

Used this pay period: hrs.

Balance: hrs.

Cut-Off Date: 11/18/09

Time Sheet due in Payroll: 12/1/09

Payday for this cut-off: 12/9/09

HOUR SUMMARY

Include Sick Leave, Personal Leave,
and Vacation Hours in Total Regular Hours

Total Regular Hours: _____

O.T. Hours: _____

Total Hours: _____

ABSENCE SUMMARY

Sick Leave Hours: _____

Vacation Leave Hours: _____

Personal Leave Hours: _____

Total Absence Hours: _____

Name
(Please print) _____

Employee
Signature _____

Employee
ID # _____

School: _____

Job ID _____

Approved
By: _____

SUPPORT STAFF pay period #12

NOVEMBER 29-DECEMBER 12, 2009

Date	In	Out	In	Out	Reg.	O.T.	S/V PL
Sun. 11/29							
Mon. 11/30							
Tues. 12/1							
Wed. 12/2							
Thurs. 12/3							
Fri. 12/4							
Sat. 12/5							
Sun. 12/6							
Mon. 12/7							
Tues. 12/8							
Wed. 12/9							
Thurs. 12/10							
Fri. 12/11							
Sat. 12/12							

COMPTIME

From last pay period: hrs.

Time this pay period: hrs.

Used this pay period: hrs.

Balance: hrs.

Cut-Off Date: 12/12/09

Time Sheet due in Payroll: 12/15/09

Payday for this cut-off: 12/23/09

HOUR SUMMARY

Include Sick Leave, Personal Leave,
and Vacation Hours in Total Regular Hours

Total Regular Hours: _____

O.T. Hours: _____

Total Hours: _____

ABSENCE SUMMARY

Sick Leave Hours: _____

Vacation Leave Hours: _____

Personal Leave Hours: _____

Total Absence Hours: _____

Name
(Please print) _____

Employee
Signature _____

Employee
ID # _____

School: _____

Job ID _____

Approved
By: _____

SUPPORT STAFF pay period #13

DECEMBER 13, 2009-JANUARY 2, 2010

Date	In	Out	In	Out	Reg.	O.T.	S/V PL
Sun. 12/13							
Mon. 12/14							
Tues. 12/15							
Wed. 12/16							
Thurs. 12/17							
Fri. 12/18							
Sat. 12/19							
Sun. 12/20							
Mon. 12/21							
Tues. 12/22							
Wed. 12/23							
Thurs. 12/24							
Fri. 12/25							
Sat. 12/26							
Tue. 12/29							
Mon. 12/28							
Tue. 12/29							
Wed. 12/30							
Thurs. 12/31							
Fri. 1/1							
Sat. 1/2							

COMPTIME

From last pay period: hrs.

Time this pay period: hrs.

Used this pay period: hrs.

Balance: hrs.

Cut-Off Date: 1/2/10

Time Sheet due in Payroll: 1/5/10

Payday for this cut-off: 1/13/10

HOUR SUMMARY

Include Sick Leave, Personal Leave,
and Vacation Hours in Total Regular Hours

Total Regular Hours: _____

O.T. Hours: _____

Total Hours: _____

ABSENCE SUMMARY

Sick Leave Hours: _____

Vacation Leave Hours: _____

Personal Leave Hours: _____

Total Absence Hours: _____

Name
(Please print) _____

Employee
Signature _____

Employee
ID # _____

School: _____

Job ID _____

Approved
By: _____

SUPPORT STAFF pay period #14

JANUARY 3-16, 2010

Date	In	Out	In	Out	Reg.	O.T.	S/V PL
Sun. 1/3							
Mon. 1/4							
Tues. 1/5							
Wed. 1/6							
Thurs. 1/7							
Fri. 1/8							
Sat. 1/9							
Sun. 1/10							
Mon. 1/11							
Tues. 1/12							
Wed. 1/13							
Thurs. 1/14							
Fri. 1/15							
Sat. 1/16							

COMPTIME

From last pay period: hrs.

Time this pay period: hrs.

Used this pay period: hrs.

Balance: hrs.

Cut-Off Date: 1/16/10

Time Sheet due in Payroll: 1/20/10

Payday for this cut-off: 1/27/10

HOUR SUMMARY

Include Sick Leave, Personal Leave,
and Vacation Hours in Total Regular Hours

Total Regular Hours: _____

O.T. Hours: _____

Total Hours: _____

ABSENCE SUMMARY

Sick Leave Hours: _____

Vacation Leave Hours: _____

Personal Leave Hours: _____

Total Absence Hours: _____

Name
(Please print) _____

Employee
Signature _____

Employee
ID # _____

School: _____

Job ID _____

Approved
By: _____

SUPPORT STAFF pay period #15

JANUARY 17-30, 2010

Date	In	Out	In	Out	Reg.	O.T.	S/V PL
Sun. 1/17							
Mon. 1/18							
Tues. 1/19							
Wed. 1/20							
Thurs. 1/21							
Fri. 1/22							
Sat. 1/23							
Sun. 1/24							
Mon. 1/25							
Tues. 1/26							
Wed. 1/27							
Thurs. 1/28							
Fri. 1/29							
Sat. 1/30							

COMPTIME

From last pay period: hrs.

Time this pay period: hrs.

Used this pay period: hrs.

Balance: hrs.

Cut-Off Date: 1/30/10

Time Sheet due in Payroll: 2/2/10

Payday for this cut-off: 2/10/10

HOUR SUMMARY

Include Sick Leave, Personal Leave,
and Vacation Hours in Total Regular Hours

Total Regular Hours: _____

O.T. Hours: _____

Total Hours: _____

ABSENCE SUMMARY

Sick Leave Hours: _____

Vacation Leave Hours: _____

Personal Leave Hours: _____

Total Absence Hours: _____

Name
(Please print) _____

Employee
Signature _____

Employee
ID # _____

School: _____

Job ID _____

Approved
By: _____

SUPPORT STAFF pay period #16

JANUARY 31 - FEBURARY 13, 2010

Date	In	Out	In	Out	Reg.	O.T.	S/V PL
Sun. 1/31							
Mon. 2/1							
Tues. 2/2							
Wed. 2/3							
Thurs. 2/4							
Fri. 2/5							
Sat. 2/6							
Sun. 2/7							
Mon. 2/8							
Tues. 2/9							
Wed. 2/10							
Thurs. 2/11							
Fri. 2/12							
Sat. 2/13							

COMPTIME

From last pay period: hrs.

Time this pay period: hrs.

Used this pay period: hrs.

Balance: hrs.

Cut-Off Date: 2/13/10

Time Sheet due in Payroll: 2/17/10

Payday for this cut-off: 2/24/10

HOUR SUMMARY

Include Sick Leave, Personal Leave,
and Vacation Hours in Total Regular Hours

Total Regular Hours: _____

O.T. Hours: _____

Total Hours: _____

ABSENCE SUMMARY

Sick Leave Hours: _____

Vacation Leave Hours: _____

Personal Leave Hours: _____

Total Absence Hours: _____

Name
(Please print) _____

Employee
Signature _____

Employee
ID # _____

School: _____

Job ID _____

Approved
By: _____

SUPPORT STAFF pay period #17

FEBURARY 14-27, 2010

Date	In	Out	In	Out	Reg.	O.T.	S/V PL
Sun. 2/14							
Mon. 2/15							
Tues. 2/16							
Wed. 2/17							
Thurs. 2/18							
Fri. 2/19							
Sat. 2/20							
Sun. 2/21							
Mon. 2/22							
Tues. 2/23							
Wed. 2/24							
Thurs. 2/25							
Fri. 2/26							
Sat. 2/27							

COMPTIME

From last pay period: hrs.

Time this pay period: hrs.

Used this pay period: hrs.

Balance: hrs.

Cut-Off Date: 2/27/10

Time Sheet due in Payroll: 3/2/10

Payday for this cut-off: 3/10/10

HOUR SUMMARY

Include Sick Leave, Personal Leave,
and Vacation Hours in Total Regular Hours

Total Regular Hours: _____

O.T. Hours: _____

Total Hours: _____

ABSENCE SUMMARY

Sick Leave Hours: _____

Vacation Leave Hours: _____

Personal Leave Hours: _____

Total Absence Hours: _____

Name
(Please print) _____

Employee
Signature _____

Employee
ID # _____

School: _____

Job ID _____

Approved
By: _____

SUPPORT STAFF pay period #18

FEBRUARY 28 - MARCH 13, 2010

Date	In	Out	In	Out	Reg.	O.T.	S/V PL
Sun. 2/28							
Mon. 3/1							
Tues. 3/2							
Wed. 3/3							
Thurs. 3/4							
Fri. 3/5							
Sat. 3/6							
Sun. 3/7							
Mon. 3/8							
Tues. 3/9							
Wed. 3/10							
Thurs. 3/11							
Fri. 3/12							
Sat. 3/13							

COMPTIME

From last pay period: hrs.

Time this pay period: hrs.

Used this pay period: hrs.

Balance: hrs.

Cut-Off Date: 3/13/10

Time Sheet due in Payroll: 3/17/10

Payday for this cut-off: 3/24/10

HOUR SUMMARY

Include Sick Leave, Personal Leave,
and Vacation Hours in Total Regular Hours

Total Regular Hours: _____

O.T. Hours: _____

Total Hours: _____

ABSENCE SUMMARY

Sick Leave Hours: _____

Vacation Leave Hours: _____

Personal Leave Hours: _____

Total Absence Hours: _____

Name
(Please print) _____

Employee
Signature _____

Employee
ID # _____

School: _____

Job ID _____

Approved
By: _____

SUPPORT STAFF pay period #19

MARCH 14-27, 2010

Date	In	Out	In	Out	Reg.	O.T.	S/V PL
Sun. 3/14							
Mon. 3/15							
Tues. 3/16							
Wed. 3/17							
Thurs. 3/18							
Fri. 3/19							
Sat. 3/20							
Sun. 3/21							
Mon. 3/22							
Tues. 3/23							
Wed. 3/24							
Thurs. 3/25							
Fri. 3/26							
Sat. 3/27							

COMPTIME

From last pay period: hrs.

Time this pay period: hrs.

Used this pay period: hrs.

Balance: hrs.

Cut-Off Date: 3/27/10

Time Sheet due in Payroll: 3/30/10

Payday for this cut-off: 4/7/10

HOUR SUMMARY

Include Sick Leave, Personal Leave,
and Vacation Hours in Total Regular Hours

Total Regular Hours: _____

O.T. Hours: _____

Total Hours: _____

ABSENCE SUMMARY

Sick Leave Hours: _____

Vacation Leave Hours: _____

Personal Leave Hours: _____

Total Absence Hours: _____

Name
(Please print) _____

Employee
Signature _____

Employee
ID # _____

School: _____

Job ID _____

Approved
By: _____

SUPPORT STAFF pay period #20

MARCH 28-APRIL 10, 2010

Date	In	Out	In	Out	Reg.	O.T.	S/V PL
Sun. 3/28							
Mon. 3/29							
Tues. 3/30							
Wed. 3/31							
Thurs. 4/1							
Fri. 4/2							
Sat. 4/3							
Sun. 4/4							
Mon. 4/5							
Tues. 4/6							
Wed. 4/7							
Thurs. 4/8							
Fri. 4/9							
Sat. 4/10							

COMPTIME

From last pay period: hrs.

Time this pay period: hrs.

Used this pay period: hrs.

Balance: hrs.

Cut-Off Date: 4/10/10

Time Sheet due in Payroll: 4/13/10

Payday for this cut-off: 4/21/10

HOUR SUMMARY

Include Sick Leave, Personal Leave,
and Vacation Hours in Total Regular Hours

Total Regular Hours: _____

O.T. Hours: _____

Total Hours: _____

ABSENCE SUMMARY

Sick Leave Hours: _____

Vacation Leave Hours: _____

Personal Leave Hours: _____

Total Absence Hours: _____

Name
(Please print) _____

Employee
Signature _____

Employee
ID # _____

School: _____

Job ID _____

Approved
By: _____

SUPPORT STAFF pay period #21

APRIL 11-24, 2010

Date	In	Out	In	Out	Reg.	O.T.	S/V PL
Sun. 4/11							
Mon. 4/12							
Tues. 4/13							
Wed. 4/14							
Thurs. 4/15							
Fri. 4/16							
Sat. 4/17							
Sun. 4/18							
Mon. 4/19							
Tues. 4/20							
Wed. 4/21							
Thurs. 4/22							
Fri. 4/23							
Sat. 4/24							

COMPTIME

From last pay period: hrs.

Time this pay period: hrs.

Used this pay period: hrs.

Balance: hrs.

Cut-Off Date: 4/24/10

Time Sheet due in Payroll: 4/28/10

Payday for this cut-off: 5/5/10

HOUR SUMMARY

Include Sick Leave, Personal Leave,
and Vacation Hours in Total Regular Hours

Total Regular Hours: _____

O.T. Hours: _____

Total Hours: _____

ABSENCE SUMMARY

Sick Leave Hours: _____

Vacation Leave Hours: _____

Personal Leave Hours: _____

Total Absence Hours: _____

Name
(Please print) _____

Employee
Signature _____

Employee
ID # _____

School: _____

Job ID _____

Approved
By: _____

SUPPORT STAFF pay period #22

APRIL 25-MAY 8, 2010

Date	In	Out	In	Out	Reg.	O.T.	S/V PL
Sun. 4/25							
Mon. 4/26							
Tues. 4/27							
Wed. 4/28							
Thurs. 4/29							
Fri. 4/30							
Sat. 5/1							
Sun. 5/2							
Mon. 5/3							
Tues. 5/4							
Wed. 5/5							
Thurs. 5/6							
Fri. 5/7							
Sat. 5/8							

COMPTIME

From last pay period: hrs.

Time this pay period: hrs.

Used this pay period: hrs.

Balance: hrs.

Cut-Off Date: 5/8/10

Time Sheet due in Payroll: 5/11/10

Payday for this cut-off: 5/19/10

HOUR SUMMARY

Include Sick Leave, Personal Leave,
and Vacation Hours in Total Regular Hours

Total Regular Hours: _____

O.T. Hours: _____

Total Hours: _____

ABSENCE SUMMARY

Sick Leave Hours: _____

Vacation Leave Hours: _____

Personal Leave Hours: _____

Total Absence Hours: _____

Name
(Please print) _____

Employee
Signature _____

Employee
ID # _____

School: _____

Job ID _____

Approved
By: _____

SUPPORT STAFF pay period #23

MAY 9-22, 2010

Date	In	Out	In	Out	Reg.	O.T.	S/V PL
Sun. 5/9							
Mon. 5/10							
Tues. 5/11							
Wed. 5/12							
Thurs. 5/13							
Fri. 5/14							
Sat. 5/15							
Sun. 5/16							
Mon. 5/17							
Tues. 5/18							
Wed. 5/19							
Thurs. 5/20							
Fri. 5/21							
Sat. 5/22							

COMPTIME

From last pay period: hrs.

Time this pay period: hrs.

Used this pay period: hrs.

Balance: hrs.

Cut-Off Date: 5/22/10

Time Sheet due in Payroll: 5/25/10

Payday for this cut-off: 6/2/10

HOUR SUMMARY

Include Sick Leave, Personal Leave,
and Vacation Hours in Total Regular Hours

Total Regular Hours: _____

O.T. Hours: _____

Total Hours: _____

ABSENCE SUMMARY

Sick Leave Hours: _____

Vacation Leave Hours: _____

Personal Leave Hours: _____

Total Absence Hours: _____

Name
(Please print) _____

Employee
Signature _____

Employee
ID # _____

School: _____

Job ID _____

Approved
By: _____

SUPPORT STAFF pay period #24

MAY 23-JUNE 5, 2010

Date	In	Out	In	Out	Reg.	O.T.	S/V PL
Sun. 5/23							
Mon. 5/24							
Tues. 5/25							
Wed. 5/26							
Thurs. 5/27							
Fri. 5/28							
Sat. 5/29							
Sun. 5/30							
Mon. 5/31							
Tues. 6/1							
Wed. 6/2							
Thurs. 6/3							
Fri. 6/4							
Sat. 6/5							

COMP TIME

From last pay period:..... hrs.

Time this pay period:..... hrs.

Used this pay period:..... hrs.

Balance:..... hrs.

Cut-Off Date: 6/5/10

Time Sheet due in Payroll: 6/8/10

Payday for this cut-off: 6/16/10

HOUR SUMMARY

Include Sick Leave, Personal Leave,
and Vacation Hours in Total Regular Hours

Total Regular Hours: _____

O.T. Hours: _____

Total Hours: _____

ABSENCE SUMMARY

Sick Leave Hours: _____

Vacation Leave Hours: _____

Personal Leave Hours: _____

Total Absence Hours: _____

Name
(Please print) _____

Employee
Signature _____

Employee
ID # _____

School: _____

Job ID _____

Approved
By: _____

SUPPORT STAFF pay period #25

JUNE 6-26, 2010

Date	In	Out	In	Out	Reg.	O.T.	S/V PL
Sun. 6/6							
Mon. 6/7							
Tues. 6/8							
Wed. 6/9							
Thurs. 6/10							
Fri. 6/11							
Sat. 6/12							
Sun. 6/13							
Mon. 6/14							
Tues. 6/15							
Wed. 6/16							
Thurs. 6/17							
Fri. 6/18							
Sat. 6/19							
Sun. 6/20							
Mon. 6/21							
Tues. 6/22							
Wed. 6/23							
Thurs. 6/24							
Fri. 6/25							
Sat. 6/26							

COMPTIME

From last pay period: hrs.

Time this pay period: hrs.

Used this pay period: hrs.

Balance: hrs.

Cut-Off Date: 6/26/10

Time Sheet due in Payroll: 6/29/10

Payday for this cut-off: 7/7/10

HOUR SUMMARY

Include Sick Leave, Personal Leave,
and Vacation Hours in Total Regular Hours

Total Regular Hours: _____

O.T. Hours: _____

Total Hours: _____

ABSENCE SUMMARY

Sick Leave Hours: _____

Vacation Leave Hours: _____

Personal Leave Hours: _____

Total Absence Hours: _____

Name
(Please print) _____

Employee
Signature _____

Employee
ID # _____

School: _____

Job ID _____

Approved
By: _____

SUPPORT STAFF pay period #1

JUNE 27-JULY 10, 2010

Date	In	Out	In	Out	Reg.	O.T.	S/V PL
Sun. 6/27							
Mon. 6/28							
Tues. 6/29							
Wed. 6/30							
Thurs. 7/1							
Fri. 7/2							
Sat. 7/3							
Sun. 7/4							
Mon. 7/5							
Tues. 7/6							
Wed. 7/7							
Thurs. 7/8							
Fri. 7/9							
Sat. 7/10							

COMPTIME

From last pay period: hrs.

Time this pay period: hrs.

Used this pay period: hrs.

Balance: hrs.

Cut-Off Date: 7/10/10

Time Sheet due in Payroll: 7/13/10

Payday for this cut-off: 7/21/10

HOUR SUMMARY

Include Sick Leave, Personal Leave,
and Vacation Hours in Total Regular Hours

Total Regular Hours: _____

O.T. Hours: _____

Total Hours: _____

ABSENCE SUMMARY

Sick Leave Hours: _____

Vacation Leave Hours: _____

Personal Leave Hours: _____

Total Absence Hours: _____

Name
(Please print) _____

Employee
Signature _____

Employee
ID # _____

School: _____

Job ID _____

Approved
By: _____

SUPPORT STAFF pay period #2

JULY 11-24, 2010

Date	In	Out	In	Out	Reg.	O.T.	S/V PL
Sun. 7/11							
Mon. 7/12							
Tues. 7/13							
Wed. 7/14							
Thurs. 7/15							
Fri. 7/16							
Sat. 7/17							
Sun. 7/18							
Mon. 7/19							
Tues. 7/20							
Wed. 7/21							
Thurs. 7/22							
Fri. 7/23							
Sat. 7/24							

COMPTIME

From last pay period: hrs.

Time this pay period: hrs.

Used this pay period: hrs.

Balance: hrs.

Cut-Off Date: 7/24/10

Time Sheet due in Payroll: 7/27/10

Payday for this cut-off: 8/4/10

HOUR SUMMARY

Include Sick Leave, Personal Leave,
and Vacation Hours in Total Regular Hours

Total Regular Hours: _____

O.T. Hours: _____

Total Hours: _____

ABSENCE SUMMARY

Sick Leave Hours: _____

Vacation Leave Hours: _____

Personal Leave Hours: _____

Total Absence Hours: _____

Name
(Please print) _____

Employee
Signature _____

Employee
ID # _____

School: _____

Job ID _____

Approved
By: _____