

**Request for Proposals  
High School Carpentry House Partnership  
Bismarck Public Schools**

Bismarck Public Schools requests statements of proposals from interested home developers for a partnership with the high school carpentry program to build a residential home on a residential lot in Bismarck. The developer will need to work with the Carpentry Program to develop a scope and budget to present to the board for final approval.

To receive the Request for Proposal (RFP) submittal instructions, please contact the Bismarck Public Schools Business Office by either of the following methods:

Mail:           Business and Operations  
                  Bismarck Public Schools  
                  806 N. Washington Street  
                  Bismarck, North Dakota 58501

Telephone:   701.323.4058  
Fax:           701.323.4001  
E-mail:       Darin\_Scherr@bismarckschools.org

Questions regarding the content of the Request for Proposals submittal instructions can be directed to the Business and Operations Manager, Darin Scherr (701.323.4058).

Four (4) copies of the completed response must be received no later than 4:00 p.m., Local Time, Friday, January 20, 2017, at the Business Office.

**I. INTRODUCTION**

Bismarck Public Schools request statements of proposals for a partnership with the high school carpentry program to build a residential home on a residential lot in Bismarck. The developer will need to work with the Carpentry Program to develop a scope and budget to present to the board for final approval.

**II. SCOPE OF SERVICES**

Bismarck Public Schools will choose one developer to work with on building a residential home on a lot to be determined. The developer and carpentry program will work together to develop a scope to include the work that needs to be completed before the school year and possible work during the school year.

**IV. SUBMITTAL REQUIREMENTS AND SELECTION CRITERIA**

Bismarck Public Schools requests the following material for use in the selection of a developer:

**A. Approach to Project (40 points)**

Explain the approach to project as it relates to pre work and any sub-contractors that will be needed. Explain the size of house that will be constructed and how the lot would be procured. Explain how sub-contractors will be procured and used. Explain the design process all the way through selling the home.

**B. The Ability of Developer (30 points)**

Qualifications of the developer and staff members proposed to work on the projects. List all members of your team along with years of experience.

**B. Willingness to Meet Time and Budget Requirements (30 points)**

Indicate your intent to complete the Work within a school year and your proposed fee. Present an outline of the basic work plan anticipated to accomplish the work.

**V. PROCEDURES FOR SUBMISSIONS**

A. Developers wishing to be considered shall submit four (4) copies of their proposal materials no later than 4:00 p.m., Local Time, Friday, January 20, 2017, at the office of the:

Business and Operations Manager  
Bismarck Public Schools  
806 N Washington Street  
Bismarck, North Dakota 58501